

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
July 23, 2019**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on July 23, 2019. The meeting was called to order by Chairman Clark Lingbeek at 8:36 a.m.

Members Present: Chairman, Clark Lingbeek
 Vice Chairman, Daryl Tasler
 Treasurer, Jeremy Nerem

Others Present: District Administrator, Kay Gross
 District Technician – Dave Bucklin
 District Administrative Program Assistant – Kari Clouse
 NRCS Acting District Conservationist – Loren Clarke
 NRCS Soil Conservation Technician, Taylor LeTexier
 County Commissioner - Tom Appel

Absent: Secretary, Tom Muller
 PR&I, Cody Duroe

AGENDA: Motion by Nerem, second by Tasler to approve the agenda as presented.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

MINUTES: Motion by Nerem, second by Tasler to approve the June 27, 2019 Board Meeting minutes.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

FINANCIAL REPORT: Motion by Tasler, second by Nerem to receive the July 2019 Financial Report and subject to audit.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

ACCOUNTS PAYABLE: Motion by Nerem, second by Tasler to approve paying the accounts payable as written on the July 2019 Financial Report totaling \$47,576.26.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

RCRCA: Lingbeek

GBERBA: Lingbeek, Bucklin, Gross

WATONWAN 1W1P – Lingbeek, Appel

SOUTHWEST PRAIRIE TSA: Muller and Gross

SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:

Motion by Nerem, second by Tasler, to approve the Southwest Prairie May Vouchers, Monthly Financials for June and July Administrative Report.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

Motion by Tasler, second by Nerem to approve the BWSR 2020 NPEA – Enhanced Share Tech Services Grant Agreement totaling \$370,000.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

Final Financial Reports as signed by the TSA Administrative Coordinator for the 2017 NPEA \$150,000 and 2018 NPEA \$130,000 have been submitted to BWSR.

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SWCD BOARD MINUTES
JULY 23, 2019

Motion by Tasler, second by Nerem to approve the Independent Contractor Agreement Amendment with Control Crop Consulting to use the remaining \$20,010 and hours (totaling 1,000) by the end date of December 31, 2019.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

MASWCD: Lingbeek

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

OPEN HOUSE: - July 29 – 2:00 – 4:00 p.m.

ADMINISTRATOR REPORT: Kay Gross

CWF GRANT SUBMISSION

Motion by Tasler, second by Nerem to approve the submission of a FY2020 Clean Water Fund Project and Practices application.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

DISTRICT PROGRAM REVIEW

FAIR SCHEDULE

OUTSTANDING CONSERVATIONIST – Due September 16

SUPERVISOR MEETINGS

July 29 – Building Open House – Office; August 1 - Area II/RCRCA Meeting – Redwood Falls; August 7 – Watonwan 1W1P Advisory Committee Meeting – St. James; August 14-17 – Cottonwood County Fair – Windom; August 16 – Agro Ecology Summit – Tony Thompson Farm; August 22 – SWCD Board Meeting – Office; August 28 – GBERBA Executive Board Meeting – Mankato; August 28 – Watonwan 1W1P Executive Committee Meeting – St. James.

SWCD EMPLOYEE MEETINGS

July 29 – Building Open House – Office; July 29 – August 2 – Conservation Planning Training – Morris; August 1 – Soil Health Day – Luverne; August 6 – GBERBA Audit – Fairmont; August 6 – SWMACDE Meeting – Slayton; August 7 – Farmfest – Redwood Falls; August 7 – Watonwan Advisory Committee and Steering Team Meetings – St. James; August 14-17 – Cottonwood County Fair – Windom; August 16 – Agro Ecology Summit – Tony Thompson Farm; August 21 – Watonwan 1W1P Steering Team Meeting – St. James; August 22 – SWCD Board Meeting – Office; August 27-28 – Cover Crop Field Day – Lamberton; August 28 – GBERBA Technical Committee and Executive Board Meeting – Mankato; August 28 – Watonwan 1W1P Executive Committee Meeting – St. James.

Motion by Tasler, second by Nerem to approve the Supervisor and Employee meetings and expenses for the month of July/August.

Affirmative: Lingbeek, Tasler and Nerem

Opposed: None.

Motion carried.

NRCS ACTING DISTRICT CONSERVATIONIST – Loren Clarke – Oral Report

SENIOR TECHNICIAN – Dave Bucklin – Written Report

FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

WATONWAN WATERSHED TECHNICIAN – Joshua Votruba – Written Report

AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report

PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 10:30 a.m.

Next Meeting will be on THURSDAY, AUGUST 22, 2019 at 8:30 a.m. at the District Office.

District Supervisor

District Administrator