

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
March 21, 2019**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of February 28, 2019 Board Meeting

1. FINANCIAL – Kari Clouse/Kay Gross

- Financial Report
- Accounts Payable
- First Quarter Supervisor Compensation and Expenses

2. COMMITTEE REPORTS and ACTION ITEMS

DISTRICT CONSERVATIONIST – Kelly Pfarr

- Memorandum of Understanding
- Contribution Agreement
- Local Work Group

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

WATONWAN 1W1P – Clark Lingbeek, Tom Appel

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

MASWCD – Clark Lingbeek

- Legislative Day at the Capitol

COMMISSIONER REPORT – Tom Appel

- Update on Building and Move -

3. ADMINISTRATIVE – Kay Gross

•Well Sealing Cost-Share Contract

Jonathan Adrian	2019-3	Midway 34	Well Sealing	Cost \$700.00	C-S \$350.00
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•2018 Annual Report and 2019 Annual Plan of Work

•CliftonLarsonAllen – Audit and Nonaudit Service for years ending December 31, 2016, 2017 and 2018

•BWSR Financial Reconciliation Checklist

•Professional Development - Training

- Wetland Delineation Training – July 8-12 - Arden Hills - \$900.00 Course \$100.00 Testing
No Lodging Required, Meals
- Advanced Design and Inspection Training – May 6-10, Alexandria - \$465 Course/Lodging 4 Nights/Meals

•Meetings

March	22	Southwest Prairie TSA Managers Meeting – Slayton	Kay
March	25	County Safety Meeting – Windom	Alex
March	26-27	Public Administrator Training – St. Cloud	Kay, Becky, Kari
March	16-28	MN County Feedlot Officers Conference – Marshall	Alex
March	28	Seed Training – Marshall	Becky, Hannah
March	28	Spring Hunting & Outdoor Forum – Windom Country Club	Supervisors, Staff
March	29	Middle MN Watershed Meeting – New Ulm	Staff
April	1	Southwest Prairie TSA Meeting – Marshall	Tom, Kay
April	3	1W1P Advisory Committee Meeting – St. James	Kay, Dave, Josh, Lee
April	3	1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh, Lee
April	4	Area II/RCRCA Meeting – Redwood Falls	Clark
April	4	Water Forum – Mankato	Staff
April	4	Conditional Use Permit Meeting – Windom	Alex, Kari
April	6	Farm and Home Show – Windom	Alex, Hannah, Josh, Lee
April	6	Ducks Unlimited Banquet – Windom	Hannah, Lee
April	9	CliftonLarsonAllen – Office	Kay, Kari
April	9	Cottonwood County Weed Meeting – Windom	Alex, Dave
April	10	CMM Meeting – Glencoe	Kay, Dave
April	10	Ag Inspector Training – Redwood Falls	Alex
April	10	Filter Strip Training – New Ulm	Josh, Lee
April	12	GBERBA Executive Meeting – Mankato	Clark, Kay, Dave, Josh, Lee, Tom
April	17	1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh, Lee
April	17	1W1P Policy Committee Meeting – St. James	Clark, Kay, Dave, Josh, Lee, Tom
April	24	GBERBA Technical Committee – Mankato	Kay, Dave, Josh, Lee
April	25	SWCD Board Meeting – Office	Supervisors, Staff
April	25	Local Work Group Meeting – Office	Clark, Staff
April	26	Tree Pick-Up – Office/DNR	Staff
April 30 – May 2		Public Administrator Training – St. Cloud	Kay, Becky, Kari

4. **TECHNICIAN – Dave Bucklin** – Written Report
5. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz** – Written Report
6. **RESOURCE TECHNICIAN – Hannah Herzfeld** – Written Report
7. **WATONWAN WATERSHED TECHNICIAN – Josh Votruba** – Written Report
8. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch** – Written Report
9. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers** – Written Report
10. **MN CONSERVATION CORP – MAWQCP INTERN – Lee Tapper** – Written Report
11. **PLANNING and ZONING TECHNICIAN – Alex Schultz** – Written Report
12. **GIS Specialist – Marty Mollenhauer** – Written Report

Next Regular Meeting – Thursday, April 25 – 8:30 a.m. – Cottonwood SWCD Office