

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
October 24, 2019**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of September 26, 2019 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report
- Accounts Payable
- Bank Midwest – Signature Cards
- MASWCD Resolutions and Ballot

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek, Kay Gross, Dave Bucklin

SOUTHWEST PRAIRIE JPO – Tom Muller, Kay Gross

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Engineering Technician Position – Job Announcement – Open till November 1 at 4:30 p.m.

MASWCD – Clark Lingbeek

1W1P Watonwan – Lingbeek, Appel

COMMISSIONER REPORT – Tom Appel

- Budget

3. ADMINISTRATIVE – Kay Gross

•State Cost-Share Contract Approval

City of Mountain Lake	19-05	Midway 33	Tree Planting/ Water Quality Control	Cost \$2,000.00	C-S \$1,500.00
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•GBERBA Cost-Share Contract Final Payment

Tom Muller	319-TMDL-16-17-05	Dale 14	Cover Crops	Cost \$2,444.80	C-S \$1,222.40
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•Well Sealing Cost-Share Contract Approval and Payment Authorization

Rodney Junker	2019-09	Selma 31	Well Sealing	Cost \$605.00	C-S \$302.50
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•Program Technician – Develop Job Description and Post Job Announcement

•Easement Corrective Actions Transmittal

•Professional Development

SSTS Continuing Education - Emerging SSTS Issues - \$295.00 – January 23-24 – St. Cloud; Room & Meals

2020 MN Wetland Professionals Association – Individual \$30/person

Intuit Quickbooks Purchase - \$299.95

•Meetings

October	28-31	BWSR Academy – Breezy Point	All Staff
November	4	Des Moines River Watershed – 1W1P	Kay, Dave
November	4	1W1P Advisory Committee Meeting – St. James	Kay, Dave, Josh, Lee
November	4	1W1P Steering Team Meeting – St. James	Kay, Dave, Josh, Lee
November	4	Ag Inspector Meeting – Redwood Falls	Alex
November	5	Lawn & Legumes Workshop – Mankato	Dave, Becky
November	7	RCRCA/Area II Legislative Gathering – Belview	Clark
November	8	GBERBA Policy/Technical Meeting – Mankato	Clark, Kay, Dave, Josh, Lee, Tom
November	13	BWSR Financial Meeting – Office	Kay, Kari
November	20	Watonwan 1W1P Steering Team Meeting – Mankato	Kay, Dave, Josh, Lee
November	20	Watonwan 1W1P Science Based Workshop –St. James	Kay, Dave, Josh, Lee, Tom
November	21	Area V Meeting – Marshall	Clark, Kay
November	26	SWCD Board Meeting – Office (8:30 a.m.)	Supervisors, Staff
December	8-10	MASWCD State Convention – Bloomington	Supervisors, Staff

4. DISTRICT CONSERVATIONIST – Karen Boysen and Loren Clarke

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report

7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

8. WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report

9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

11. MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report

12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting, TUESDAY, NOVEMBER 26, 2019 – 8:30 a.m. – Cottonwood SWCD Office