

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

August 27, 2020

Office Site of Meeting – Cottonwood SWCD Office – 210 10th Street, Windom, MN

Meeting will be conducted through WebEx with Conference Calling Capabilities - Login information sent 8-20 by email

CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)

AGENDA – Approval

MINUTES of July 23, 2020 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report (*Will be sent August 25 or 26 by email*)
- Accounts Payable
- Financial Statements 2017 and Continuation of Audit for 2018 and 2019

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

1W1P WATONWAN – Clark Lingbeek, Tom Appel

1W1P DES MOINES – Dave Bucklin, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- FY2021 BWSR Nonpoint Engineering and Enhanced Technical Assistance Grant Agreement - \$390,000
- Independent Contract Agreement – Green Garden Place, LLC (Dawn Madison) - \$54/hour 1,000 hrs/yr for 2 yrs
- Sixth Month Personnel Review – Jake Harrison – Scheduling for September 2 at 10:00 a.m. (WebEx)

MASWCD and AREA V – Clark Lingbeek

- MASWCD Annual Convention will be Virtual and No Awards Program**

COMMISSIONER REPORT – Tom Appel

- COVID-19 Costs – Do we need to apply through CARES Grant
- Rent – 2021
- Other

3. ADMINISTRATIVE – Kay Gross

- State Cost-Share Contract Approval**

Steven Geis 19-06 Germantown 35 Water & Sediment Control Basin Cost \$19,772.75 C-S \$10,000.00

- Lawns to Legumes Cost-Share Contract Final Payment** (Additional Projects will be added)

Kelly Woizeschke L2L-FY20-Cottonwood-07 Great Bend 22 Pollinator Habitat – 1 no. Cost \$293.91 C-S \$264.52

Robyn Galer L2L-FY20-Cottonwood-08 Great Bend 25 Pollinator Habitat – 1 no. Cost \$187.03 C-S \$168.33

- Well Sealing Cost-Share Contract**

Janice Pomeranke 2020-11 Great Bend 26 Well Sealing – 1 Cost \$1,500.00 C-S \$525.00

Harvey P Buller 2020-12 Midway 33 Well Sealing – 1 Cost \$1,250.00 C-S \$525.00

Dustin Harrold 2020-13 Lakeside 36 Well Sealing – 2 Cost \$2,270.00 C-S \$1,050.00

- BWSR Professional and Technical Master Joint Powers Agreement – 8-1-2020 to 6-30-2025 (Work Orders)**

- BWSR FY2021 MN CREP Outreach and Implementation Program Grant Agreement**

– 7-1-2020 to 6-30-2021 for \$51,819.00

- BWSR Funding FY2021**

- MNDOT Adopt a Highway Agreement – 8-27-2020 to 8-27-2022**

- Pay Equity – Non-Compliance Notice – A Wage Increase will need to be made.**

- County Budget and SWCD Budget**

- Watonwan River Comprehensive Watershed Management Plan – Approve & Request Hearing by Cottonwood Co.**

- Meetings**

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|-----------|-------|---|------------------------|
| September | 1 | Commissioner Meeting – Windom | Kay, Dave, Alex, Clark |
| September | 2 | Southwest Prairie TSA – Review – WebEx | Kay, Tom |
| September | 3 | RCRCA/Area II Meeting – Zoom | Clark |
| September | 9 | Southwest Prairie TSA Mtg – WebEx | Kay, Tom |
| September | 10-11 | Soil Health Training – Marshall | Hannah, Lee, Ashley |
| September | 11 | GBERBA Policy Mtg – WebEx | Clark, Staff, Tom A. |
| September | 15 | Public Hearing – Watonwan Plan – Windom | Kay, Dave, Alex, Clark |
| September | 23 | GBERBA Technical Meeting – WebEx | Staff, Cons Corp |
| September | 24 | Cottonwood SWCD Board Meeting – WebEx/In Person | Supervisors, Staff |
| September | 29 | TSA State Manger’s Mtg – WebEx | Kay |
| September | 29 | GBERBA JPA Mtg – Ann Goering – Virtual | KayDaveClark Tom A. |

4. **DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen**
•Memorandum of Agreement between UDSA NRCS and Cottonwood SWCD
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**
7. **RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**
8. **PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report**
9. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
10. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
11. **MN CONSERVATION CORP – MAWQCP INTERN – Ashley Broussard – Written Report**
12. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

Next Regular Meeting – Thursday, September 24 – 8:30 a.m. – Cottonwood SWCD Office