

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
July 23, 2020**

Office Site of Meeting – Cottonwood SWCD Office – 210 10th Street, Windom, MN

Meeting will be conducted through WebEx with Conference Calling Capabilities - Login information sent 5-20 by email

CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)

AGENDA – Approval

MINUTES of June 25, 2020 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report (*Will be sent July 22 by email*)
- Accounts Payable
- Audit Report 2017 and 2018

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

1W1P WATONWAN – Clark Lingbeek, Tom Appel

1W1P DES MOINES – Dave Bucklin, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- MN DNR Second Annual Plan Agreement – Typhoon WMA - \$5,000 – July 10, 2020 – June 30, 2021
- Final Financial Report – NPEA JPB 2019 - \$130,000
- Sixth Month Personnel Review – Jake Harrison – Scheduling in August

MASWCD and AREA V – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

- COVID-19 Costs
- Other

3. ADMINISTRATIVE – Kay Gross

- **Lawns to Legumes Cost-Share Contract Final Payment** (Additional Projects will be added)

Denise Nichols	L2L-FY20-Cottonwood-09	Lakeside 19	Pollinator Habitat – 1 no.	Cost \$187.03	C-S \$168.33
		(Note location update instead of Great Bend 19)			
Amy Minion	L2L-FY20-Cottonwood-12	Great Bend 36	Pollinator Habitat – 1 no.	Cost \$187.03	C-S \$168.33
Lois Kraft	L2L-FY20-Cottonwood-04	Great Bend 36	Pollinator Habitat – 1 no.	Cost \$261.84	C-S \$235.66
Timary Rossow	L2L-FY20-Cottonwood-13	Great Bend 24	Pollinator Habitat – 1 no.	Cost \$374.06	C-S \$336.65

- **Well Sealing Cost-Share Contract**

Scott & Joan Raabe	2020-08	Midway 33	Well Sealing – 1	Cost \$895.00	C-S \$447.50
Kimberly Rabbe	2020-09	Great Bend 22	Well Sealing – 1	Cost \$1,013.00	C-S \$506.50
Anne Reese	2020-10	Mountain Lake 1	Well Sealing – 1	Cost \$478.05	C-S \$239.03

- **BWSR Work Orders** #17-19-W801 (#17-08-18-01 - \$500 – Technical Assistance)
#17-19-W807 (#17-08-19-01 - \$3500 – Technical Assistance)
- **COVID-19** – County Application – Request for Reimbursement - \$6,224.16
- **Pay Equity** – Non-Compliance Notice and Response due July 29 – (Written Response as in 2017)
- **Upcoming Equipment Purchases**
Center Point Payroll (Redwing Company) – \$399.00 – Purchase Price
– Customer Care Plan/Yearly Fee – \$999 (same as before)

- **Meetings**

August	6	RCRCA/Area II Meeting – Location to be Determined	Clark
August	12-13	Drainage Conference – Mankato	Staff
August	13	Grazing Field Day – Rock County	Staff
August	26	GBERBA Technical Meeting – WebEx	Staff, Cons Corp
August	26	GBERBA Executive Meeting – WebEx	Clark-Staff-Tom A.
August	27	Cottonwood SWCD Board Meeting – WebEx (?)	Supervisors, Staff

4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

8. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report

9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

11. MN CONSERVATION CORP – MAWQCP INTERN – Ashley Broussard – Written Report

12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting – Thursday, August 27 – 8:30 a.m. – Cottonwood SWCD Office