

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
May 27, 2021**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on April 22, 2021 through WebEx (video communications). The meeting was called to order by Chairman Tom Muller at 8:38 a.m.

Cottonwood County Attorney Nick Anderson as attorney/chief legal counsel for the board, I am determining that requiring all supervisors to participate in person at board meetings is not practical or prudent. I have made that determination based on the WHO's determination that the COVID 19 outbreak is a health pandemic.

Members Present in Office or

Media (WebEx): Chairman, Tom Muller (In Office)
Vice Chairman, Jeremy Nerem (WebEx)
Secretary, Cody Duroe (WebEx)
Treasurer, Clark Lingbeek (WebEx)
PR&I, Daryl Tasler (Office)

Others Present: District Administrator, Kay Gross
District Technician, Dave Bucklin
Kari Clouse, Administrative Program Assistant

Others Present by Media: Tom Appel, Cottonwood County Commissioner (WebEx)
Karen Boysen, NRCS CST Leader (WebEx)

Absent: None

CALL TO ORDER and ROLL CALL

AGENDA: Motion by Duroe, second by Tasler to approve the agenda with addition of GBERBA C-S contract completion and additional Lawns2Legumes contracts.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

MINUTES: Motion by Tasler, second by Duroe to approve the April 22, 2021 Board Meeting minutes.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

MAY FINANCIAL REPORT: Motion by Tasler, second by Lingbeek to approve the May Financial Report as presented and submit for audit.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

ACCOUNTS PAYABLE: Motion by Nerem, second by Tasler to approve and pay May accounts payable totaling \$61,746.02.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

PETERSON COMPANY AUDIT

Motion by Duroe, second by Nerem to approve the Engagement Letter for Peterson Company LTD for 2020 audit with a cost of \$3,800 to \$4,800.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

BWSR GRANT RELEASE

RCRCA: Lingbeek

GBERBA: Lingbeek, Bucklin and Gross

Release from grant hold with payment completed for Multipurpose Drainage Management Grant.

DES MOINES 1W1P: Muller and Gross

SOUTHWEST PRAIRIE TSA: Muller and Gross

SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:

Motion by Nerem, second by Duroe to approve the Southwest Prairie April Monthly Financials, April/May vouchers and May Administrative Report.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

MASWCD and AREA V: Lingbeek

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

ADMINISTRATOR REPORT: Kay Gross

STATE COST-SHARE CONTRACT FINAL PAYMENT

Mary Ann Meyer 20-01 Germantown 32 Grass Waterway – 5,075 ft. Cost \$30,054.59 C-S \$22,540.94

Motion by Lingbeek, second by Nerem to approve the State Cost-Share contract #20-01 final payment (FY20 State C-S and FY20 District Capacity) for Mary Ann Meyer, Grass Waterway with a total cost of \$30,054.59 and cost-share of \$22,540.94.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

GBERBA COST-SHARE CONTRACT FINAL PAYMENT

City of Mountain Lake CWF-WWDW-21-17-01 Midway 33 Tree/Shrub Planting (612) Cost \$10,600.00 C-S \$9,010.00

Motion by Duroe, second by Muller to approve GBERBA Cost-Share contract final payment for City of Mountain Lake – CWF-WWDW-21-17-01, Tree/Shrub Planting total cost \$10,600.00 and cost-share total \$9,010.00.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

LAWNS TO LEGUMES COST-SHARE CONTACT APPROVAL

Daphne Easler	L2L-FY20-Cottonwood-24	Lakeside 9	Pollinator Project	Cost \$500.00 C-S \$450.00
LeAnn Steere	L2L-FY20-Cottonwood-25	Great Bend 26	Pollinator Project	Cost \$500.00 C-S \$450.00
Syd & Nadine Malchow	L2L-FY20-Cottonwood-26	Heron Lake 33	Pollinator Project	Cost \$500.00 C-S \$450.00
Melissa Udomah	L2L-FY20-Cottonwood-27	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00
Travis Freiwald	L2L-FY20-Cottonwood-28	Great Bend 26	Pollinator Project	Cost \$500.00 C-S \$450.00
Melissa Udomah	L2L-FY20-Cottonwood-29	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00
Melissa Udomah	L2L-FY20-Cottonwood-30	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00

Motion by Lingbeek, second by Duroe to approve the Lawns to Legumes Cost-Share Contracts Daphne Easler L2L-FY20-Cottonwood-24 (\$450.00), LeAnn Steere L2L-FY20-Cottonwood-25 (\$450.00), Syd & Nadine Malchow L2L-FY20-Cottonwood-26 (\$450.00), Melissa Udomah L2L-FY20-Cottonwood-27, Travis Freiwald L2L-FY20-Cottonwood-28 (\$450.00), Melissa Udomah L2L-FY20-Cottonwood-29 (\$450.) and Melissa Udomah L2L-Cottonwood-30 (\$450.00).

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

WELL SEALING COST-SHARE CONTRACT

Motion by Tasler, second by Nerem to approve and authorize the 2021-05 Well Sealing Cost-Share Contract for Midwest Ag Advisors (\$750.00) and 2021-06 Well Sealing Cost-Share Contract for Walter & Jan Falk (\$500.00).

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

COTTONWOOD COUNTY COVID-19 OPEN & PREPAREDNESS PLAN

Motion by Lingbeek, second by Nerem to approve the adoption of the Cottonwood County COVID-19 Open and Preparedness Plan.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

LAWNS to LEGUMES PROJECT AREA EXPANSION

BWSR WORK ORDER CONTRACTS

Motion by Tasler, second by Lingbeek to approve the Work Order Contracts 17-20-W099 - \$11,100.00; 17-20-W801 - \$500.00; 17-20-W802 - \$3,500.00; 17-20-W803 - \$500.00 and 17-20-W804 - \$2,000.00.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

SWCD CLOTHING LOGO and ORDER

JUNE MEETING DATES

SUPERVISOR MEETINGS

June 7 - RCRC/Area II Meeting – Virtual; June 11 - GBERBA Executive Board Meeting – WebEx; June 16 - Southwest Prairie TSA Meeting – Virtual; June 17 - Des Moines 1W1P Policy Board Meeting – Slayton; June 17 - Area V SWMASWCD Meeting – Pipestone; June 24 - SWCD Board Meeting – Office/WebEx.

SWCD EMPLOYEE MEETINGS

June 3-MPZA – Virtual; June – 4 - Highway Ditch Cleaning – Windom; June 7 - MCFO – Virtual; June 7 - CMM – Conference Call; June 9 - Des Moines Steering Team – Virtual; June 11- GBERBA Executive Board Meeting – WebEx; June 12 - Riverfest – Turtle Races – Windom; June 16 - Southwest Prairie TSA Meeting – Virtual; June 17 - Des Moines 1W1P Policy Board Meeting – Slayton; June 17 - Area V SWMASWCD Meeting – Pipestone; June 21 - Pow-Wow Parade – Mountain Lake; June 22 - Defensive Driving Class – Windom; June 23 - GBERBA Technical Committee Meeting – WebEx; June 24 - SWCD Board Meeting – Office/WebEx; June 29-30 - State Manager’s Meeting – Baxter.

Motion by Tasler, second by Duroe to approve the Supervisor and Employee meetings and expenses for the month of June 2021.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

NRCS – Karen Boysen, NRCS CST Leader

EQIP – two applications 2021 approved, hopefully more funding in August (18 in the four Counties). RCPP Land Management for MAWQCP producers or those seeking certification \$1.5 million for the state. CSP FY21 no high screened in Cottonwood County but there are two medium screening. Stakeholder Meeting by the end of July.

SENIOR TECHNICIAN – Dave Bucklin – Written Report

FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

PROGRAM TECHNICIAN – Lee Tapper – Written Report

MN CONSERVATION CORP MEMBER – Dru Larson – Written Report

PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 10:25 a.m.

Next Meeting will be on THURSDAY, June 24, 2021 at 8:30 a.m. at the District Office (by WebEx).

District Supervisor

District Administrator