

COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING

March 25, 2021

Office Site of Meeting – Cottonwood SWCD Office – 210 10<sup>th</sup> Street, Windom, MN

Meeting will be conducted through WebEx with Conference Calling Capabilities - Login information sent 3-18 by email

**CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)**

**AGENDA – Approval**

**MINUTES of February 25, 2021 Board Meeting**

**1. FINANCIAL – Kari Clouse**

- Financial Report (*Will be sent March 24 by email*)
- Accounts Payable
- First Quarter Supervisor Compensation and Expenses
- Audit for 2019

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek**

**1W1P WATONWAN – Dave Bucklin, Kay Gross**

**1W1P DES MOINES – Dave Bucklin, Kay Gross**

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

**MASWCD and AREA V – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

- Monthly Update

**NRCS – Troy Daniell, Minnesota State Conservationist and Jonathan Matz, Assistant State Conservationist Field Operations**

**3. ADMINISTRATIVE – Kay Gross**

**•GBERBA Cost-Share Contract Cancellation**

Ramont Schrock 319-TMDL-16-17-09 Cover Crops C-S \$3,875.00

**•Lawns to Legumes Cost-Share Contract Approval**

Cory Malakowsky L2L-FY20-Cottonwood-15	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00
Judy & Rory Lindvall L2L-FY20-Cottonwood-16	Great Bend 22	Pollinator Project	Cost \$500.00 C-S \$450.00
Kathryn Nemitz L2L-FY20-Cottonwood-17	Great Bend 26	Pollinator Project	Cost \$500.00 C-S \$450.00
Duerksen/Sellner L2L-FY20-Cottonwood-18	Great Bend 22	Pollinator Project	Cost \$500.00 C-S \$450.00
David Koep L2L-FY20-Cottonwood-19	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00
Carol Hartman L2L-FY20-Cottonwood-20	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00

**•Well Sealing Cost-Share Contract**

Deb & Mark Stevens 2021-03 Lakeside 25 Well Sealing Cost \$800.00 C-S \$400.00

**•Lawns to Legumes Education Request – Approve Gift Card Purchase on District Credit Card – (2) \$150 (*Becky's Report*)**

**•BWSR Work Order Contract Approval – 17-19-W803 – 17-01-1-01 - \$500.00 and**

17-20-W007 – 17-08-20-01, 17-09-20-01, 17-07-20-14 and 17-06-20-14 – Total \$8,000.00

**•Ducks Unlimited Banquet – (2) \$40.00 each on April 10 – Windom Community Center – Donate Wood Duck Box**

**•Locally Led Conservation Training – Supervisors – March 31- 10:00 – 11:30 or 1:30 - 3:00 (*Local Work Group Chair*)**

**•Meetings**

March	30	BWSR Spring Training – Virtual	Staff
March	31	County Ditch Training – Virtual	Staff
March	31	Locally Led Conservation Training – Virtual	Supervisors, Becky
April	1	RCRCA/Area II Meeting - Zoom	Clark
April	7	Southwest Prairie TSA Meeting – WebEx	Tom, Kay
April	10	Ducks Unlimited – Windom	Lee, Dru, Alex
April	22	SWCD Board Meeting – WebEx	Supervisors, Staff
April	23	Drainage Training – Virtual	Lee, Alex
April	28	GBERBA Technical Committee Meeting – WebEx	Staff
April	28	GBERBA Executive Board Meeting – WebEx	Clark, Tom A., Staff

**4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen**

**5. TECHNICIAN – Dave Bucklin – Written Report**

**6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**

**7. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report**

**8. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**

**9. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**

**10. MN CONSERVATION CORP – MAWQCP INTERN – Dru Larson – Written Report**

**11. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**Next Regular Meeting – Thursday, April 22 – 8:30 a.m. – Cottonwood SWCD Office**