

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

May 27, 2021

Cottonwood SWCD Office – 210 10th Street, Windom, MN

Meeting will be conducted through WebEx with Conference Calling Capabilities - Login information sent 4-15 by email

CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)

AGENDA – Approval

MINUTES of April 22, 2021 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report (*Will be sent May 26 by email*)
- Accounts Payable
- Release from BWSR Grant Holds
- Peterson Company LTD – Audit and Engagement Letter – Audit Cost - \$3,800 to \$4,800

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

1W1P DES MOINES – Dave Bucklin, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

MASWCD and AREA V – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

- Release from Grant Hold with Payment Processing
- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Monthly Update

3. ADMINISTRATIVE – Kay Gross

•State Cost-Share Contract Final Payment

Mary Ann Meyer 20-01 Germantown 32 Grass Waterway – 5,075 ft. Cost \$30,054.59 C-S \$22,540.94

•GBERBA Cost-Share Contract Final Payment

City of Mountain Lake CWF-WWDW-21-17-01 Midway 33 Tree/Shrub Planting (612) Cost \$10,600.00 C-S \$9,010.00

•Lawns to Legumes Cost-Share Contract Approval

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|----------------------|------------------------|---------------|--------------------|----------------------------|
| Daphne Easler | L2L-FY20-Cottonwood-24 | Lakeside 9 | Pollinator Project | Cost \$500.00 C-S \$450.00 |
| LeAnn Steere | L2L-FY20-Cottonwood-25 | Great Bend 26 | Pollinator Project | Cost \$500.00 C-S \$450.00 |
| Syd & Nadine Malchow | L2L-FY20-Cottonwood-26 | Heron Lake 33 | Pollinator Project | Cost \$500.00 C-S \$450.00 |
| Melissa Udomah | L2L-FY20-Cottonwood-27 | Great Bend 25 | Pollinator Project | Cost \$500.00 C-S \$450.00 |
| Travis Freiwald | L2L-FY20-Cottonwood-28 | Great Bend 26 | Pollinator Project | Cost \$500.00 C-S \$450.00 |
| Melissa Udomah | L2L-FY20-Cottonwood-29 | Great Bend 25 | Pollinator Project | Cost \$500.00 C-S \$450.00 |
| Melissa Udomah | L2L-FY20-Cottonwood-30 | Great Bend 25 | Pollinator Project | Cost \$500.00 C-S \$450.00 |

•Well Sealing Cost-Share Contract

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|---------------------|---------|---------------|------------------|------------------------------|
| Midwest Ag Advisors | 2021-05 | Great Bend 25 | Well Sealing (2) | Cost \$1,500.00 C-S \$750.00 |
| Walter & Jan Falk | 2021-06 | Great Bend 24 | Well Sealing | Cost \$1,000.00 C-S \$500.00 |

•Cottonwood County COVID-19 Open & Preparedness Plan - 5-18-2021

•Lawns to Legumes Project Area Expansion

•BWSR Work Order Contracts – 17-20-W099 - \$11,100.00; 17-20-W801 - \$500.00; 17-20-W802 - \$3,500.00; 17-20-W803 - \$500.00; 17-20-W804 - \$2,000.00

•SWCD Clothing Logo and Order

•Meetings

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|------|-------|--|---------------------|
| June | 3 | MPZA – Virtual | Alex |
| June | 4 | Highway Ditch Cleaning | Staff |
| June | 7 | MCFO – Virtual | Alex |
| June | 7 | CMM – Conference Call | Kay, Dave |
| June | 7 | RCRCA/Area II Meeting – Virtual | Clark |
| June | 9 | Des Moines Steering Team – Virtual | Kay, Dave, Dru |
| June | 11 | GBERBA Executive Board Meeting – WebEx | Clark, Tom A, Staff |
| June | 12 | Riverfest – Turtle Races – Windom | Alex, Lee |
| June | 16 | Southwest Prairie TSA Meeting – Virtual | Kay, Tom M |
| June | 17 | Des Moines 1W1P Policy Board Meeting – Slayton | Tom M, Kay, Dave |
| June | 17 | Area V SWMASWCD Meeting – Pipestone | Supervisors, Staff |
| June | 21 | Pow-Wow Parade – Mountain Lake | Staff |
| June | 22 | Defensive Driving Class – Windom | Staff |
| June | 23 | GBERBA Technical Committee Meeting – WebEx | Kay, Dave, Dru |
| June | 24 | SWCD Board Meeting – Office/WebEx | Supervisors, Staff |
| June | 29-30 | State Manager’s Meeting – Baxter | Kay |

4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

7. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report

8. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

9. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

10. MN CONSERVATION CORP – MAWQCP INTERN – Dru Larson – Written Report

11. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting – Thursday, June 24 – 8:30 a.m. – Cottonwood SWCD Office