

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
AUGUST 24, 2021**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on August 24, 2021 through WebEx (video communications). The meeting was called to order by Chairman Tom Muller at 8:37 a.m.

Members Present in Office or
Media (WebEx):

Chairman, Tom Muller (Office)
Secretary, Cody Duroe (WebEx)
Treasurer, Clark Lingbeek (Office)
PR&I, Daryl Tasler (Office)

Others Present:

District Administrator, Kay Gross (Office)
Dave Bucklin, District Technician (Office)
Kari Clouse, Administrative Program Assistant (Office)
Jill Sackett Eberhart (WebEx)

Absent:

Vice Chairman, Jeremy Nerem

CALL TO ORDER and ROLL CALL

AGENDA: Motion by Tasler, second by Lingbeek to approve the agenda as with the addition of GBERBA MAWQCP contract and MASWCD State Convention.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler – Yes

Opposed: None.

Motion carried.

MINUTES: Motion by Lingbeek, second by Duroe to approve the July 22, 2021 Board Meeting minutes.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

AUGUST FINANCIAL REPORT: Motion by Tasler, second by Lingbeek to approve the August Financial Report as presented and submit for audit.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

ACCOUNTS PAYABLE: Motion by Tasler, second by Lingbeek to approve and pay August accounts payable totaling \$42,830.58.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

Update 2017-2019 Financials

RCRCA: Lingbeek

GBERBA: Lingbeek, Bucklin and Gross

DES MOINES 1W1P: Muller and Gross

SOUTHWEST PRAIRIE TSA: Muller and Gross

SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:

Motion by Duroe, second by Lingbeek to approve the Southwest Prairie July Monthly Financials, August vouchers and August Administrative Report.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

NONPOINT ENGINEERING and ENHANCED TECHNICAL ASSISTANCE GRANT AGREEMENT

Motion by Lingbeek, second by Duroe to approve the BWSR Nonpoint Engineering and Enhanced Technical Assistance Grant Agreement for the Southwest Prairie TSA totaling \$370,000 and ending December 31, 2024.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

MASWCD: Lingbeek

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

ADMINISTRATOR REPORT: Kay Gross

GBERBA WBIF – WATONWAN WATERSHED CONTRACT APPROVAL

JD Tippin WBIF-WW-21-17-01 Carson 22 Grass Waterway Cost \$33,615.06 C-S \$6,050.00

Motion by Lingbeek, second by Tasler to approve the GBERBA Watershed Based Implementation Funding – Watonwan Watershed Contract for Tippin WBIF-WW-21-17-01 (\$6,050.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

GBERBA CONTRACT FINAL PAYMENT

Tom Muller	319-TMDL-17-17-12	Dale 14	Cover Crops	Cost \$4,530.50 C-S \$2,265.25
Steve Muller	319-TMDL-17-17-13	Dale 16	Cover Crops	Cost \$5,053.25 C-S \$2,526.63

Motion by Tasler, second by Lingbeek to approve the GBERBA 319 Contract for Tom Muller 319-TMDL-17—17-12 (\$2,265.25) and Steve Muller 319-TMDL-17-17-13 (\$2,526.63).

Roll Call Vote: Muller – Abstain Duroe – Yes Lingbeek – Yes Tasler - Yes

Abstain: Muller

Opposed: None

Motion carried.

GBERBA MAWQCP WORKSHEET AND INCENTIVE CONTRACT AND PAYMENT

Ramont Schrock 17-5-26 Incentive \$100.00

Motion by Duroe, second by Tasler to approve the GBERBA MAWQCP Worksheet and Incentive Contract and Payment for Ramont Schrock 17-5-26 (\$100.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

LAWNS TO LEGUMES COST-SHARE CONTRACT APPROVAL

Karen Boysen L2L-FY20-Cottonwood-35 W. Heron Lake 24 Pollinator Project Cost \$500.00 C-S \$450.00

Motion by Lingbeek, second by Tasler to approve the Lawns to Legumes Cost-Share Contract Karen Boysen L2L-FY20-Cottonwood-35 (\$450.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

LAWNS TO LEGUMES COST-SHARE CONTRACT FINAL PAYMENT

Stephene Studer	L2L-FY20-Jackson-02	Heron Lake 33	Pollinator Project	Cost \$402.93 C-S \$362.64
Jacob Gross	L2L-FY20-Cottonwood-14	Great Bend 26	Pollinator Project	Cost \$571.48 C-S \$450.00

Motion by Duroe, second by Lingbeek to approve the Lawns to Legumes Cost-Share contract final payment for Stephene Studer L2L-FY20-Jackson-02 (\$362.64) and Jacob Gross L2L-FY20-Cottonwood-14 (\$450.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

WELL SEALING COST-SHARE CONTRACT

John Gohman 2021-10 Great Bend 26 Well Sealing Cost \$1,850.00 C-S \$525.00

Motion by Lingbeek, second by Tasler to approve and authorize the 2021-10 Well Sealing Cost-Share Contract for John Gohman (\$525.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

USGS MONITORING STATION FUNDING – FIVE YEAR AGREEMENT

Motion by Tasler, second by Lingbeek to approve the allocation of \$1,000 for five years for the upgrade of the USGS Monitoring Station and enter into a local agreement with the City of Windom to complete the process.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

WATERSHED TECHNICIAN POSITION

Motion by Duroe, second by Lingbeek to approve the posting of a Watershed Technician position from September 1 -15 locally with a starting wage of \$19.76 with negotiation consideration depending on qualifications and experience.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

STAFFING NEEDS

PHEASANTS FOREVER BANQUET – Donate Wood Duck Box

MASWCD STATE CONVENTION – Outstanding Cooperator

AUGUST-SEPTEMBER MEETING DATES

SUPERVISOR MEETINGS

August 25 - GBERBA Executive Board Meeting – WebEx; September 2 - RCRCA/Area II Meeting – Redwood Falls/Zoom; September 8 - Southwest Prairie TSA Meeting – Marshall; September 10 - GBERBA Policy Board Meeting – Undecided; September 16 - Des Moines Policy Board – Windom; September 23 - SWCD Board Meeting – Office/WebEx.

SWCD EMPLOYEE MEETINGS

August 25 - GBERBA Technical Committee – WebEx; August 25 - GBERBA Executive Board Meeting – WebEx; August 26 - Planning Commission – BARC; September 7 - Peterson Company Audit – Office; September 8 - Southwest Prairie TSA Meeting – Marshall; September 8 -Des Moines Steering Team Meeting – Windom; September 10 - GBERBA Policy Board Meeting – Undecided; September 13-17 - Wetland Training – Baxter; September 13 - MN County Feedlot Officers Meeting – Zoom; September 15 - County Feedlot Officers Meeting – WebEx; September 16 - Des Moines Policy Board – Windom; September 20-24 - Wetland Training – Baxter; September 22 - GBERBA Technical Meeting – Undecided; September 23 - SWCD Board Meeting – Office/WebEx.

Motion by Lingbeek, second by Duroe to approve the Supervisor and Employee meetings and expenses for the month of August/September 2021.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

BWSR – Jill Sackett Eberhart - Report

NRCS – Karen Boysen, NRCS CST Leader – Report Given

SENIOR TECHNICIAN – Dave Bucklin – Written Report

FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

PROGRAM TECHNICIAN – Lee Tapper – Written Report

MN CONSERVATION CORP MEMBER – Dru Larson – Written Report

PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 10:40 a.m.

Next Meeting will be on THURSDAY, SEPTEMBER 23, 2021 at 8:30 a.m. at the District Office (by WebEx).

District Supervisor

District Administrator