

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
NOVEMBER 23, 2021**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on November 23, 2021 (WebEx available). The meeting was called to order by Chairman Tom Muller at 8:33 a.m.

Members Present in Office or

Media (WebEx): Chairman, Tom Muller (Office)
Secretary, Cody Duroe (Office)
Treasurer, Clark Lingbeek (Office)
PR&I, Daryl Tasler (Office)

Others Present:

District Administrator, Kay Gross (Office)
Dave Bucklin, District Technician (Office)
Kari Clouse, Administrative Program Assistant (Office)
Jake Gross, Watershed Technician (Office)
Tom Appel, Cottonwood County Commissioner (Office)
Karen Boysen, NRCS CST Leader (Office)

Absent:

Vice Chairman, Jeremy Nerem

CALL TO ORDER and ROLL CALL

AGENDA: Motion by Duroe, second by Lingbeek to approve the agenda as presented (with several additions).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler – Yes

Opposed: None.

Motion carried.

MINUTES: Motion by Tasler, second by Duroe to approve the October 19, 2021 Board Meeting minutes.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

NOVEMBER FINANCIAL REPORT: Motion by Duroe, second by Lingbeek to approve the November Financial Report as presented and submit for audit.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

ACCOUNTS PAYABLE: Motion by Duroe, second by Lingbeek to approve and pay November accounts payable totaling \$11,146.86.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

Update 2020 Financials

RCRCA: Lingbeek

GBERBA: Lingbeek, Bucklin and Gross

DES MOINES 1W1P: Muller and Gross

SOUTHWEST PRAIRIE TSA: Muller and Gross

SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT

Motion by Duroe, second by Tasler to approve the Southwest Prairie October Monthly Financials, October/November vouchers and November Administrative Report.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

SOUTHWEST PRAIRIE TSA PERFORMANCE REVIEWS

Motion by Lingbeek, second by Tasler to approve the Performance Reviews for Russell Hoogendoorn, Mike Skoglund and Dawn Madison as presented by the Cottonwood SWCD Staff.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

BWSR 2019 NPEA-Enhanced Technical Services – Area 5 – Southwest Prairie TSA Grant Amendment

Motion by Duroe, second by Lingbeek to approve the BWSR 2019 NPEA-Enhanced Technical Services – Area 5 – Southwest Prairie TSA Grant Agreement Amendment.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

AREA V and MASWCD: Lingbeek

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

JD24 Ditch Hearing – Being reviewed by MN DNR (looking over modeling)

County Ditch 21 – Tile Break (24")

Buildings – Auditor/Treasurer Office Remodel; Highway Dept – Looking at land purchase; Law Enforcement Center

Summit Carbon Solutions – Met with local staff and Commissioners

Cottonwood County Landfill – Drinking Water Protection

Southwest Mental Health

ADMINISTRATOR REPORT: Kay Gross

FY2020 LAWNS to LEGUMES DEMONSTRATION NEIGHBOR GRANT (C20-8893) CONTRACT APPROVAL

Alex Schultz L2L-FY20-Cottonwood-39 Midway 33 Pollinator Project Cost \$500.00 C-S \$450.00

Karen Skarphol L2L-FY20-Cottonwood-40 Great Bend 24 Pollinator Project Cost \$500.00 C-S \$450.00

Motion by Duroe, second by Lingbeek to approve the FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share contracts for Schultz L2L-FY20-Cottonwood-39 (\$450.00) and Skarphol L2L-FY20-Cottonwood-40 (\$450.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

GBERBA COST-SHARE CONTRACT APPROVAL – FY2021 BWSR WBIF-WATONWAN WATERSHED IMPLEMENTATION GRANT AGREEMENT (C21-2483)

Larry Salzwedel WBIF-WW-21-17-03 Lakeside 8 Ranking 59 Grass Waterway & Diversion Cost \$5,300.00 C-S \$4,505.00

Motion by Lingbeek, second by Tasler to approve the GBERBA Cost-Share Contract FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant (C21-2483) for Salzwedel WBIF-WW-21-17-03 (\$4,505.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

GBERBA MAWQCP CERTIFICATION CONTRACT and PAYMENT AUTHORIZATION

Darby Harder 17-5-24 Lakeside 14 Certification Incentive Incentive \$200.00

Ramont Schrock 17-5-26 Midway 22 Certification Incentive Incentive \$200.00

Motion by Tasler, second by Lingbeek to approve the GBERBA MAWQCP certification contract and payment authorization for Harder (\$200.00) and Schrock (\$200.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

2021 LOCAL WATER MANGEMENT – NRBG GRANT COTTONWOOD COUNTY (F21-6547) CONTRACT and PAYMENT APPROVAL

Linda Mix	2021-07	Great Bend 23	Well Sealing – 1 no.	Cost \$895.00	C-S \$447.50
Mark Langland	2021-11	Carson 4	Well Sealing – 2 no.	Cost \$2,865.00	C-S \$1,050.00
Kelsey & Zach Holt	2021-12	Lakeside 22	Well Sealing – 1 no.	Cost \$1,675.00	C-S \$525.00

Motion by Duroe, second by Lingbeek to approve the 2021 Local Water Management – NRBG Grant Cottonwood County (F21-6547) contract and payment approval for Mix 2021-07 (\$447.50), Langland 2021-11 (\$1,050.00) and Holt 2021-12 (\$525.00).

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

COUNTY BUFFER COST-SHARE PARTIAL PAYMENT

D&D Ranch/David Determan CB-20-01 Germantown 32 Waterway Shaping – 3,350 ft Cost \$3,350.00 C-S \$3,350.00

Motion by Tasler, second by Lingbeek to approve the County Buffer Cost-Share partial payment for D&D Ranch/David Determan totaling \$3,350.00.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

WATER QUALITY DESIGNATION FOR STATE COST-SHARE PROJECT - Discussion

GBERBA GRANT DISBURSAL AGREEMENT – DESIGNATED FUNDING SOURCE – COTTONWOOD SWCD

Motion by Duroe, second by Tasler to approve the GBERBA Grant Disbursal Agreement – Designated Funding Source Watonwan River Watershed Implementation Grant for the Cottonwood SWCD.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

BWSR – FY2022 MN CREP OUTREACH and IMPLEMENTATION PROGRAM GRANT AGREEMENT (P22-7006)

Motion by Tasler, second by Duroe to approve the BWSR – FY2022 MN CREP Outreach and Implementation Program Grant Agreement (P22-7006) July 1, 2021 – June 30, 2022 totaling \$52,000.00.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

FY2022-2023 BWSR – NRBG GRANT AGREEMENT – Approved and Executed

**BWSR NON-COMPLIANCE DIRECTIVE – CORRECTIVE ACTION PLAN and COST-SHARE AUDIT
MN MASWCD STATE CONVENTION**

DECEMBER SWCD BOARD MEETING – DATE CHANGE

Motion by Tasler, second by Lingbeek to move the Cottonwood SWCD December Board Meeting to Tuesday, December 21 starting at 9:00 a.m.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler – Yes

Opposed: None.

Motion carried.

DECEMBER MEETING DATES

SUPERVISOR MEETINGS

December 2 – RCRCA/Area II Meeting – Redwood Falls; December 12-14 – MASWCD Convention – Bloomington; December 15 – Employee Reviews – Office; December 16 – Des Moines 1W1P Policy Meeting – Windom; December 17 – GBERBA Executive Board Meeting – WebEx; December 21 – SWCD Board Meeting – Office.

SWCD EMPLOYEE MEETINGS

December 2 – Des Moines Steering Team Meeting – Windom; December 12-14 – MASWCD Convention – Bloomington; December 14 – SSTS Continuing Education – Mankato; December 15 – Employee Reviews – Office; December 16 – Des Moines 1W1P Policy Meeting – Windom; December 17 – GBERBA Technical Committee Meeting – WebEx; December 17 – GBERBA Executive Board Meeting – WebEx; December 21 – SWCD Board Meeting – Office.

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Motion by Lingbeek, second by Muller to approve the Supervisor and Employee meetings and expenses for the month of December 2021.

Roll Call Vote: Muller – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

NRCS – Karen Boysen, NRCS CST Leader – Attendance

**SENIOR TECHNICIAN – Dave Bucklin – Written Report
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
PROGRAM TECHNICIAN – Lee Tapper – Written Report
WATERSHED TECHNICIAN – Jake Gross – Written Report
MN CONSERVATION CORP MEMBER – Dru Larson – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

ADJOURNMENT: Meeting adjourned by the Chairman at 11:30 a.m.

Next Meeting will be on TUESDAY, DECEMBER 21, 2021 at 9:00 a.m. at the District Office (by WebEx).

District Supervisor

District Administrator