

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING – NOVEMBER 23, 2021  
Cottonwood SWCD Office – 210 10<sup>th</sup> Street, Windom, MN**

**CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)**

**AGENDA – Approval**

**MINUTES of October 19, 2021 Board Meeting**

**1. FINANCIAL – Kari Clouse**

- Financial Report (*Will be sent November 22 by email*)
- Accounts Payable
- Update 2020 Financials

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek**

**1W1P DES MOINES – Dave Bucklin, Kay Gross, Jake Gross**

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- TSA Performance Reviews
- BWSR – 2019 NPEA-Enhanced Tech Services – Area 5 – Southwest Prairie TSA Grant Amendment

**MASWCD – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

- Monthly Update
- Update - Cottonwood County Landfill – Drinking Water Protection

**3. ADMINISTRATIVE – Kay Gross**

**•FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Approval**

Alex Schultz	L2L-FY20-Cottonwood-39	Midway 33	Pollinator Project	Cost \$500.00	C-S \$450.00
Karen Skarphol	L2L-FY20-Cottonwood-40	Great Bend 24	Pollinator Project	Cost \$500.00	C-S \$450.00

**•GBERBA Cost-Share Contract Approval**

**FY2021 BWSR WBIF – Watonwan Watershed Implementation Grant Agreement (C21-2483)**

Larry Salzwedel WBIF-WW-21-17-03 Lakeside 8 Ranking 59 Grass Waterway & Diversion Cost \$5,300.00 C-S \$4,505.00

**•GBERBA MAWQCP Certification Contract and Payment Authorization**

Darby Harder	17-5-24	Lakeside 14	Certification Incentive	Incentive \$200.00
Ramont Schrock	17-5-26	Midway 22	Certification Incentive	Incentive \$200.00

**•2021 Local Water Management – NRBG Grant Cottonwood County (F21-6547) Contract and Payment Approval**

Linda Mix	2021-07	Great Bend 23	Well Sealing – 1 no.	Cost \$895.00	C-S \$447.50
Mark Langland	2021-11	Carson 4	Well Sealing – 2 no.	Cost \$2,865.00	C-S \$1,050.00
Kelsey & Zach Holt	2021-12	Lakeside 22	Well Sealing – 1 no.	Cost \$1,675.00	C-S \$525.00

**•County Buffer Cost-Share Partial Payment**

D&D Ranch/David Determan CB-20-01 Germantown 32 Waterway Shaping – 3,350 ft Cost \$3,350.00 C-S \$3,350.00

**•Water Quality Designation for State Cost-Share Projects**

**•GBERBA Grant Disbursal Agreement Cottonwood SWCD – Designated Funding Source**

**•BWSR – FY2022 MN CREP Outreach and Implementation Program Grant Agreement (P22-7006)**

**•FY2022-2023 BWSR – NRBG Grant Agreement – Approved and Executed**

**•BWSR Corrective Action Plan – Approved and Cost-Share Audit – Completed – Good Review**

**•MN MASWCD State Convention – Attendees – Clark, Tom, Kay and Jake**

**•December Board Meeting Date – Change to Tuesday, December 21**

**•Meetings**

December	2	RCRCA/Area II Meetings – Redwood Falls	Clark
December	2	Des Moines Steering Team Meeting – Windom	Dave, Jake
December	12-14	MASWCD State Convention – Bloomington	Clark, Tom, Kay, Jake
December	14	SSTS Continuing Education Training – Mankato	Dave
December	15	Employee Reviews – Office	Supervisors, Staff
December	16	Des Moines Advisory and Policy Board Meetings – LEC	Kay, Dave, Jake, Tom & Tom A
December	17	GBERBA Technical Meeting – WebEx	Kay, Dave, Jake
December	17	GBERBA Executive Board Meeting – WebEx	Clark, Tom A. & Staff
December	21	SWCD Board Meeting – Office/WebEx	Supervisors, Staff, Tom A

**4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen**

**5. TECHNICIAN – Dave Bucklin – Written Report**

**6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**

**7. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report**

**8. WATERSHED TECHNICIAN – Jake Gross – Written Report**

**9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**

**10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**

**11. MN CONSERVATION CORP – MAWQCP INTERN – Dru Larson – Written Report**

**12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**Next Regular Meeting – Tuesday, December 21 – 8:30 a.m. (TENTATIVE) – Cottonwood SWCD Office**