

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
JANUARY 27, 2022**

Cottonwood SWCD Office – 210 10th Street, Windom, MN

CALL TO ORDER and ROLL CALL (motions will be by Roll Call Vote – if necessary)

AGENDA – Approval

CONSENT AGENDA – Approval

Board Positions, Committees, BWSR Final Financial Reports, Mileage Rate, Copy Rate, Health and Life Insurance, Banking Institutions, Newspapers; and Authority to pay all bills necessary to avoid finance charges (before Monthly Board Meeting)

MINUTES of December 21, 2021 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report (*Will be sent January 26 by email*) •Accounts Payable
- Audit Engagement Letter – Peterson Company LTD - \$3,800 - \$4,800

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

- GBERBA MAWQCP Additional Technical Service Request - **\$6,000**

1W1P DES MOINES – Dave Bucklin, Kay Gross, Jake Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- TSA Year End Report

MASWCD – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

- Monthly Update

3. ADMINISTRATIVE – Kay Gross

- FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Cancellation**

Charles & Julia de Avila L2L-FY20-Cottonwood-23 Great Bend 26 Pollinator Project C-S \$450.00

- FY2020 State Cost-Share Fund (P20-5189) and FY2021 State Cost-Share Fund (P21-5279) Partial Payment**

Guy Dammann 20-02 Germantown 23 WASCOB Tile – 904 ft. Cost \$4,814.20 C-S \$3,610.65

- FY2021 Local Water Management – NRBG Grant (P21-6547) Well Sealing Contract and Payment**

Levi Brummer 2022-01 Ann 13 Well Decommissioning Cost \$1,000.00 C-S \$500.00

- **Hwy 14 CLASIC – Crop, Livestock, and Soil Innovation Conferences**

- Office as Treasurer and Authorization to sign contracts (if necessary) with venues, caterers, etc.
- Lamberton Experiment Station – March 2

- **BWSR FY2022 CWF SWCD Capacity and Buffer Law Implementation Grant Agreement**

- (P22-6096) SWCD Local Capacity - \$128,134 and (P22-6186) Buffer Law Implementation - \$25,500

- **Capital Outlay Purchases**

Total Station Survey Equipment - \$36,700.52 Topper \$2,369.46
Pickup Truck – Two Estimates – 2018 Models Tires & Spray Bed Liner \$1,846.00

- **Meetings**

February	3	RCRCA/Area II Meetings – Redwood Falls	Clark
February	6-8	MN Onsite Wastewater Assoc. Conference – Alexandria	Becky
February	7-11	SSTS Training –Intro/Install – Mankato	Jake, Alex
February	9	State TSA Managers Meeting – Teams	Kay
February	9	Des Moines Steering Team Meeting – Windom	Kay, Dave
February	11	GBERBA Executive Board Meeting – WebEx	Clark, Tom A. & Staff
February	15	SSTS Continuing Education – Mankato	Dave
February	17	Des Moines Advisory and Policy Board Meeting – LEC	Tom, Dave, Jake, Tom A.
February	17	MASWCD Area V Meeting – Marshall	Kay
February	19	Des Moines Valley MDHA Banquet – Windom	Jake, Alex
February	23	GBERBA Technical Meeting – WebEx	Kay, Dave, Jake
February	24	SWCD Board Meeting – Office/WebEx	Supervisors, Staff, Tom A

4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

7. WATERSHED TECHNICIAN – Jake Gross – Written Report

7. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

9. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

10. MN CONSERVATION CORP – MAWQCP INTERN – Position Open at this Time

11. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting – Thursday, February 24 – 8:30 a.m. – Cottonwood SWCD Office