



## Grant All-Detail Report Buffer Law 2019

**Grant Title** - 2019 - Buffer Law (Cottonwood SWCD)

**Grant ID** - P19-2441

**Organization** - Cottonwood SWCD

<b>Original Awarded Amount</b>	<b>\$30,000.00</b>	<b>Grant Execution Date</b>	<b>12/4/2018</b>
<b>Required Match Amount</b>	\$0.00	<b>Original Grant End Date</b>	12/31/2021
<b>Required Match %</b>	0%	<b>Grant Day To Day Contact</b>	Kay Gross
<b>Current Awarded Amount</b>	<b>\$30,000.00</b>	<b>Current End Date</b>	<b>12/31/2021</b>

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$30,000.00	\$30,000.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration and Coordination	Administration /Coordination	Current State Grant	2019 - Buffer Law (Cottonwood SWCD)	\$6,700.00	\$6,852.60	12/31/2020	N
Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2019 - Buffer Law (Cottonwood SWCD)	\$23,300.00	\$23,147.40	12/31/2021	N

**Activity Details Summary**

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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**Proposed Activity Indicators**

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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**Final Indicators Summary**

Indicator Name	Total Value	Unit
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## Grant Activity

### Grant Activity - Administration and Coordination

<b>Description</b>	<p>ADMINISTRATION and COORDINATION:            The District Administrator and Administrative Program Assistant will provide administrative and financial over site responsibilities for the Buffer Program.            These duties include: financial reports, payroll services, supervision and coordination of staff and reporting progress in E-link.</p> <p>BUDGET TOTAL: \$6,700.00            Administration - District Administrator - \$42.50 – 2019 - Calculated Hourly Rate – 100 Hours (\$4,250.00)            Administration - Administrative Program Assistant - \$24.50 – 2019 - Calculated Hourly Rate – 100 Hours (\$2,450.00)</p>		
<b>Category</b>	ADMINISTRATION/COORDINATION		
<b>Start Date</b>	4-Dec-18	<b>End Date</b>	31-Dec-20
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	<p>January - December 2018            No work was completed in this grant period.</p> <p>JANUARY - DECEMBER 2019            Completed work was all technical assistance.</p> <p>JANUARY - DECEMBER 2020            Staff continued to assist the county with administrative penalty orders and administrative assistance with COVID19 restrictions when addressing those APOs.</p> <p>GRANT FUNDS EXPENDED: \$6,852.60            Resource Technician - 188 hrs @ \$36.45/hr = \$6,852.60</p>		



**Description**

**TECHNICAL and ENGINEERING ASSISTANCE:**

The Cottonwood SWCD Staff will assist Cottonwood County staff in determining compliance with the Buffer Law. Staff will follow the Cottonwood SWCD Monitoring Plan for Buffer Compliance Tracking as posted on the SWCD website (See Attachment). Staff will complete compliance tracking and random spot checks of all parcels, subject to the Buffer Law, in the county within a three year timeframe. The SWCD will review a third of the parcels each year. Cottonwood County will be divided into three areas (See Attachment A) and the SWCD will randomly pick area A, B or C once every three years to review. The review shall consist of aerial photo review or on-site review depending on availability of updated aerial photos and access to the property.

The District Program Technician will be the lead and supervise the District Resource Technician. Hours will be completed as staff is available. Staff hours will be calculated through hourly rates and reported through E-link.

**BUDGET TOTAL: \$23,300.00**

Technical and Engineering – Senior Technician - \$38.55 – 2019 – Calculated Hourly Rate

Technical and Engineering - District Program Technician - \$30.21 – 2019 – Calculated Hourly Rate

Technical and Engineering - District Resource Technician - \$21.66 – 2019 – Calculated Hourly Rate

Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	4-Dec-18	End Date	31-Dec-21
Has Rates and Hours?	Yes		
Actual Results	<p>January - December 2018 No work was completed in this grant period.</p> <p>JANUARY - DECEMBER 2019 SWCD staff completed the final non-compliance list and forwarded it to the county for enforcement. SWCD staff assisted the county staff with drafting CAN/APO and maps for enforcement. SWCD assisted county staff with onsite visits for buffer law compliance verification. Buffer monitoring was completed in 2019.</p> <p>Salaries: \$10,072.65 *Billable hourly rate used in 2019* Program Technician: 2 hrs @ \$43.26/hr = \$86.52 Resource Technician: 294.75 hrs @ \$33.88/hr = \$9,986.13</p> <p>JANUARY - DECEMBER 2020: SWCD staff assisted landowners with continued alternative practices along their watercourses. SWCD staff assisted with on site certifications of compliance for landowners under APO or not. SWCD staff worked on continued monitoring with on site spotchecks from the road per our monitoring plan, a larger review will take place with 2019 imagery.</p> <p>GRANT FUNDS EXPENDED: \$11,296.88 Resource Technician - 312.5 hrs @ \$36.15/hr = \$11,296.88</p> <p>JAN - DEC 2021: SWCD staff continued to assist landowners and the county staff with buffer compliance. Staff worked on buffer monitoring.</p> <p>GRANT FUNDS EXPENDED: \$1,778.87 Program Technician: 18.5 hrs @ \$57.12/hr = \$1,056.72 Resource Technician: 18.5 hrs @ \$38.33/hr = \$709.11 District Technician: 1 hr @ \$65.60/hr = \$65.60* *Overage of \$52.56, used District Funds</p>		

## Grant Attachments

Document Name	Document Type	Description
<b>2019 SWCD Local Capacity and Buffer Law Implementation</b>	Grant Agreement	2019 SWCD Local Capacity and Buffer Law Implementation - Cottonwood SWCD
<b>2019 SWCD Local Capacity and Buffer Law Implementation EXECUTED</b>	Grant Agreement	2019 SWCD Local Capacity and Buffer Law Implementation - Cottonwood SWCD
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/20/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 03/03/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 02/22/2019
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/01/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/17/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/25/2022
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 02/21/2019
<b>Buffer Compliance Tracking - Cottonwood SWCD</b>	Grant	2019 - Buffer Law (Cottonwood SWCD)
<b>Final Financial</b>	Grant	2019 - Buffer Law (Cottonwood SWCD)
<b>Jan - Dec 2019 expenses</b>	Grant	2019 - Buffer Law (Cottonwood SWCD)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 08/21/2018
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 11/29/2018