

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
MARCH 24, 2022  
Cottonwood SWCD Office – 210 10<sup>th</sup> Street, Windom, MN**

**CALL TO ORDER and ROLL CALL (motions will be by Roll Call Vote – if necessary)**

**AGENDA – Approval**

**MINUTES of February 24, 2022 Board Meeting**

**1. FINANCIAL – Kari Clouse**

- Financial Report (*Will be sent February 23 by email*)
- Accounts Payable
- First Quarter Supervisor Compensation and Expenses

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

- Resolution to Support a Cottonwood Watershed One Watershed One Plan Project

**GBERBA – Clark Lingbeek**

**1W1P DES MOINES – Dave Bucklin, Kay Gross, Jake Gross**

- Joint Powers Collaboration vs Joint Powers Entity

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Purchase Handheld VHF Airband Transceiver - \$200 - \$300

**MASWCD – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

- Monthly Update

**3. ADMINISTRATIVE – Kay Gross**

- FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Approval

Erward & Pauline Tewes	L2L-FY20-Cottonwood-43	Great Bend 26	Pollinator Project	Cost \$500.00	C-S \$450.00
Jill Wolff	L2L-FY20-Cottonwood-44	Great Bend 26	Pollinator Project	Cost \$500.00	C-S \$450.00
Jim Schmidt	L2L-FY20-Cottonwood-45	Westbrook 30	Pollinator Project	Cost \$500.00	C-S \$450.00

- County Buffer Cost-Share Cost-Share Contract Approval

Nicholas Yokiel	CB-21-01	Delton 7	Wetland Restoration	Cost \$9,500.00	C-S \$3,125.00
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- MASWCD Legislative Briefing – March 9-10

- 2022 Elections – (Motion) Election Process – Election At Large (What we do presently) or by Districts  
– Nominating District I (Clark Lingbeek) and Nominating District III (Daryl Tasler) Filing May 17 – 30, 2022

- Copier – Proposal – Gordon Flesch

- Cottonwood SWCD Records Retention Schedule – Update

- Request for Annual Leave Payout

- SWCD Position Discussion and Hiring

- Meetings

March	28-April 1	SSTS Basic Design Training – Alexandria	Jake, Alex
March	30 – 31	State Manager’s Meeting – Baxter – Room \$109.12, Mileage, No Registration	Kay
April	5-7	MCIT – Managing the Human Resource – St Cloud Lodging Two Nights, Registration \$110, Meals, Mileage	Kay
April	7	RCRCA/Area II Meetings – Marshall/Hybrid	Clark
April	8	Summit Carbon Meeting – Redwood Falls	Alex
April	9	Ducks Unlimited Banquet – Windom Donate Wood Duck Box	Alex
April	13	Des Moines Steering Team Meeting – Windom	Kay, Dave, Jake
April	21	Des Moines Policy Meetings – Windom	Tom, Kay, Dave, Jake, Tom A
April	27	GBERBA Technical Committee Meeting – WebEx	Kay, Dave, Jake
April	27	GBERBA Exec Board Meeting – WebEx	Clark, Kay, Dave, Jake, Tom A
April	28	SWCD Board Meeting – Office/WebEx	Supervisors, Staff, Tom A.

**4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen**

**5. TECHNICIAN – Dave Bucklin – Written Report**

**6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**

**7. WATERSHED TECHNICIAN – Jake Gross – Written Report**

**7. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**

**9. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**

**10. MN CONSERVATION CORP – MAWQCP INTERN – Position Open at this Time**

**11. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**Next Regular Meeting – Thursday, April 28 – 8:30 a.m. – Cottonwood SWCD Office**