

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
APRIL 28, 2022
Cottonwood SWCD Office – 210 10th Street, Windom, MN**

CALL TO ORDER and ROLL CALL (motions will be by Roll Call Vote – if necessary)

AGENDA – Approval

MINUTES of March 24, 2022 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report (*Will be sent April 27 by email*)
- Accounts Payable

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

1W1P DES MOINES – Dave Bucklin, Kay Gross, Jake Gross

- Joint Powers Collaboration vs Joint Powers Entity

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Application NACD Technical Assistance Grant

MASWCD – Clark Lingbeek

BWSR – Jill Sackett Eberhart

COMMISSIONER REPORT – Tom Appel •Monthly Update

3. ADMINISTRATIVE – Kay Gross

- FY2021 State Cost-Share (P21-5279) and FY2022 State Cost-Share (P22-5676) Contract Approval**

Judith Olson/David Determan 21-01 Delton 35 Grass Waterway – 1500 ft (1.6 ac) Cost \$14,178.00 FY21C-S \$8,024.27
Total Cost-Share - \$10,633.50 FY22C-S \$2,609.23

- FY2022 State Cost-Share (P22-5676) Contract Approval**

Eileen King/David Determan 22-01 Amboy 6 Grass Waterway – 322 ft (0.3 ac) Cost \$2,500.00 C-S \$1,875.00

- FY2022 State Cost-Share (P22-5676) and FY2021 SWCD Local Capacity Service (P21-2696) Contract Approval**

Mary Ann Meyer/David Determan 22-02 Germantown 32 Grass Waterways – 2300 ft (2.25 ac) Cost \$19,656.00
Total Cost-Share \$14,742.00 FY22-C-S \$9,606.77 FY21 Capacity \$5,135.23

- **GBERBA FY2021 BWSR CWF – Watonwan Watershed Drinking Water Protection Grant Agreement (C21-8921)**

Joyce Bucklin CWF-WWDW-21-17-03 Midway 32 Bioretention Basin Cost \$1,375.80 C-S \$1,169.43

- FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Approval**

Mary Klosterbuer L2L-FY20-Cottonwood-46 Great Bend 26 Pollinator Project Cost \$500.00 C-S \$450.00

- FY2021 Local Water Management – NRBG Grant (P21-6547) Well Sealing Contract and Payment**

Jay Grandprey 2022-03 Great Bend 25 Well Decommissioning Cost \$800.00 C-S \$400.00

- 2022 Elections** – Nominating District I (Clark Lingbeek) and Nominating District III (Daryl Tasler) Filing May 17 – 30, 2022

- MCIT** – Employee Dishonesty and Faithful Performance of Duty Coverage – \$5,000 to \$50,000 – cost increase \$156

- BWSR Work Order Contract** – 17-22-W001 - \$2,000 17-01-21-01

- Payscale Inflation Adjustment** – Effective April 24th with payroll on May 6th

- SWCD Position – Program Technician** – Job Description/Announcement – Starting Wage \$19.68 - \$24.37

Position Open April 28 – May 13, 2022

- Watershed Technician** – 6th Month Review – Grade 11 Range G to H

- Training** – Administrative Session – June 29-30 – Registration \$95, plus meals, lodging and mileage – Brainerd, MN

• Meetings	April	28-29	Tree Handout – Office and Tree Barn	Staff
	May	2	Tree Presentation – Mountain Lake	Dave
	May	2	CMM Meeting – Office	Kay
	May	5	Adopt-A-Highway Clean-up – Hwy 71 North	Staff
	May	5	RCRCA/Area II Meetings – Marshall	Clark
	May	11	Des Moines Steering Team Meeting – Windom	Kay, Dave, Jake
	May	11-12	Nutrient Management Training – Mankato	Alex
	May	12-13	MN Association of Planning/Zoning Administrators (MACPZA)	Baxter Alex
	May	13	GBERBA Policy Meeting – Location?	Clark, Kay, Dave, Jake, Tom A
	May	16-19	MN Conservation Corps – Cottonwood County	Dave and Other Staff
	May	19	Des Moines Policy Meetings – Windom	Tom, Kay, Dave, Jake, Tom A
	May	22-25	SSTS – Soils Training – Alexandria	Jake, Alex
	May	23	State TSA Manager’s Meeting – Teams	Kay
	May	25	GBERBA Technical Committee Meeting – WebEx	Kay, Dave
	May	26	SWCD Board Meeting – Office/WebEx	Supervisors, Staff, Tom A.

4. **DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen**
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**
7. **WATERSHED TECHNICIAN – Jake Gross – Written Report**
7. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
9. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
10. **MN CONSERVATION CORP – MAWQCP INTERN – Position Open at this Time**
11. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

Next Regular Meeting – Thursday, May 26 – 8:30 a.m. – Cottonwood SWCD Office