

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS  
MINUTES  
MAY 26, 2022**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on May 26, 2022 (WebEx available). The meeting was called to order by Secretary Clark Lingbeek at 8:32 a.m.

**Members Present in Office or**

**Media (WebEx):** Secretary, Clark Lingbeek (Office)  
Treasurer, Daryl Tasler (Office)  
PR&I, Tom Muller (Office)

**Others Present:**

District Administrator, Kay Gross (Office)  
Dave Bucklin, District Technician (Office)  
Kari Clouse, Administrative Program Assistant (Office)  
Jake Gross, Watershed Technician (Office)  
Tom Appel, Cottonwood County Commissioner (Office)  
Karen Boysen, NRCS CST Leader (Office)

**Absent:**

Chairman, Jeremy Nerem  
Vice Chairman, Cody Duroe

**CALL TO ORDER and ROLL CALL**

**AGENDA:** Motion by Muller, second by Tasler to approve the agenda as presented with additions.

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes

Opposed: None.

Motion carried.

**MINUTES:** Motion by Tasler, second by Muller to approve the April 28, 2022 Board Meeting minutes.

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes

Opposed: None.

Motion carried.

**FINANCIAL REPORT:** Motion by Muller, second by Tasler to approve the May Financial Report as presented and submit for audit.

Roll Call Vote: Lingbeek – Yes Tasler - Y Muller – Yes

Opposed: None.

Motion carried.

**ACCOUNTS PAYABLE:** Motion by Muller, second by Tasler to approve and pay May accounts payable totaling \$23,330.13.

Roll Call Vote: Lingbeek – Yes Tasler - Y Muller – Yes

Opposed: None.

Motion carried.

**RCRCA:** Lingbeek

Motion by Muller, second by Tasler to approve the Amendment to the Joint Powers Agreement for RCRCA and authorize signing by Board Representative Clark Lingbeek.

Roll Call Vote: Lingbeek – Yes Tasler - Y Muller – Yes

Opposed: None.

Motion carried.

**GBERBA:** Lingbeek, Bucklin and Gross

**DES MOINES 1W1P:** Muller and Gross

Joint Powers Entity and Fiscal/Administration of WBIF

**SOUTHWEST PRAIRIE TSA:** Muller and Gross  
**SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT**

Motion by Tasler, second by Muller to approve the Southwest Prairie April Monthly Financials, May vouchers and May Administrative Report.

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes  
Opposed: None.  
Motion carried.

**MASWCD:** Lingbeek  
**BWSR:** John Shea – Not in Attendance  
**COTTONWOOD COUNTY COMMISSIONER:** Commissioner Tom Appel

**ADMINISTRATOR REPORT:** Kay Gross

**FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Approval**

Alex Schultz	L2L-FY20-Cottonwood-39	Midway 33	Pollinator Project	Cost \$267.24 C-S \$240.52
Melissa Udomah	L2L-FY20-Cottonwood-30	Great Bend 25	Pollinator Project	Cost \$547.20 C-S \$450.00
Diane Kruger	L2L-FY20-Cottonwood-22	Great Bend 25	Pollinator Project	Cost \$594.61 C-S \$450.00

Motion by Tasler, second by Muller to approve the FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share contract final payments for Schultz L2L-FY20-Cottonwood-39 (\$240.52); Udomah L2L-FY20-Cottonwood-30 (\$450.00) and Kruger L2L-FY20-Cottonwood-22 (\$450.00).

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes  
Opposed: None.  
Motion carried.

**2022 ELECTIONS** – Nominating District I (Clark Lingbeek) and Nominating District III (Daryl Tasler) Filing May 17 – 30, 2022.

**SWCD POSITIONS and HIRING**

Motion by Muller, second by Tasler to approve the Program Technician hires with Breanna Wagner starting wage of \$23.10/hr. and start date of June 13 and Nathan Harder starting wage of \$20.76/hr. and start date of May 30. Sixth month probationary period will be set with step increase (if authorized).

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes  
Opposed: None.  
Motion carried.

**COMPENSATION FOR VOLUNTEER HOURS**

Motion by Tasler, second Muller by to approve the authorization of three days (24 hours) for Nathan Harder to compensate for volunteer hours during tree season. Encourage the hours to be used sparingly during the 6-month probationary period.

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes  
Opposed: None.  
Motion carried.

**MAY MEETING DATES**  
**SUPERVISOR MEETINGS**

June 1 – Southwest Prairie TSA Meeting – Marshall; June 2 – RCRCA/Area II Meeting – Redwood Falls; June 16 – Area V MASWCD Meeting – Redwood Falls; June 17 – Des Moines Policy Board Meeting – Windom; June 17 - GBERBA Executive Board Meeting – WebEx; June 20 – POW-WOW Parade – Mountain Lake; June 23 – SWCD Board Meeting – Office; June 23 – Local Work Group Meeting – Office.

**SWCD EMPLOYEE MEETINGS**

June 1 – Southwest Prairie TSA Meeting – Marshall; June 1-3 – SSTS Inspector Training – Alexandria; June 6 – MN County Feedlot Officers Meeting – St. Cloud; June 8 – Des Moines Steering Team Meeting – Windom; June 16 – Area V Meeting – Redwood Falls; June 17 – Des Moines Policy Board Meeting – Windom; June 17 - GBERBA Executive Board Meeting – WebEx/Office; June 17 – SSTS Soil Training – Zoom; June 20 – POW-WOW Parade – Mountain Lake; June 22 - GBERBA Technical Committee Meeting – WebEx; June 23 – SWCD Board Meeting – Office/WebEx; June 23 – Local Work Group Meeting – Office; June 23 – SSTS Soil Training – Morton; June 28-30 – Administrative Training – Brainerd; June 30 – MN County Feedlot Officers Meeting – Marshall.

Motion by Muller, second by Tasler to approve the Supervisor and Employee meetings and expenses for the month of June 2022.

Roll Call Vote: Lingbeek – Y Tasler - Y Muller – Yes

Opposed: None.

Motion carried.

**NRCS – Karen Boysen, NRCS CST Leader – Attendance**

**SENIOR TECHNICIAN – Dave Bucklin – Written Report**

**FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**

**AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**

**AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**

**WATERSHED TECHNICIAN – Jake Gross – Written Report**

**MN CONSERVATION CORP MEMBER – Position Open**

**PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**ADJOURNMENT:** Meeting adjourned by the Secretary at 11.30 a.m.

**Next Meeting will be on THURSDAY, June 23, 2021 at 8:30 a.m. at the District Office (by WebEx).**

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**District Supervisor**

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**District Administrator**