

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
July 28, 2022**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on July 28, 2022 (WebEx available). The meeting was called to order by Chairman Jeremy Nerem at 8:30 a.m.

Members Present in Office or
Media (WebEx):

Chairman, Jeremy Nerem (Office)
Vice Chairman, Cody Duroe (Office)
Secretary, Clark Lingbeek (WebEx)
Treasurer, Daryl Tasler (Office)
PR&I, Tom Muller (Office)

Others Present:

District Administrator, Kay Gross (Office)
Kari Clouse, Administrative Program Assistant (Office)
Tom Appel, Cottonwood County Commissioner (Office)

Absent:

None

CALL TO ORDER and ROLL CALL

Agenda: Motion by Duroe, second by Tasler to approve the agenda as presented with additions.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

Minutes: Motion by Duroe, second by Tasler to approve the June 23, 2022 Board Meeting minutes.

Roll Call Vote: Nerem – Y Duroe - Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

Financial Report: Motion by Tasler, second by Muller to approve the July Financial Report as presented and submit for audit.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

Accounts Payable: Motion by Duroe, second by Muller to approve and pay July accounts payable totaling \$17,212.17.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Tasler - Y Muller – Y

Opposed: None.

Motion carried.

RCRCA: Lingbeek

GBERBA: Lingbeek, Bucklin and Gross

DES MOINES 1W1P: Muller and Gross

Joint Powers Entity and Fiscal/Administration of WBIF

SOUTHWEST PRAIRIE TSA: Muller and Gross

Southwest Prairie TSA Vouchers and Financial Report

Motion by Duroe, second by Muller to approve the Southwest Prairie June Monthly Financials, July vouchers and July Administrative Report.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

Software Update

Motion by Duroe, second by Tasler to approve purchasing software update for the data collector (surveying equipment) totaling \$1,116.00.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

MASWCD: Lingbeek

NRCS: Karen Boysen – Not in Attendance

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

ADMINISTRATOR REPORT: Kay Gross

FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Final Payment

Kathryn Greener L2L-FY20-Cottonwood-31 Great Bend 25 Pollinator Project Cost \$302.33 C-S \$272.10

LeAnn Steere L2L-FY20-Cottonwood-25 Great Bend 26 Pollinator Project Cost \$388.05 C-S \$349.25

Motion by Duroe, second by Muller to approve the FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share contract final payment for Greener L2L-FY20-Cottonwood-31 (\$272.10) and Steere L2L-FY20-Cottonwood-25 (\$349.25).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

FY2021 Watonwan Watershed Drinking Water Protection Grant (C21-8921) Cost-Share Contract Final Payment

City of Windom CWF-WWDW-21-17-02 Great Bend 25 Tree/Shrub Establishment Cost \$6,000.00 C-S \$5,000.00

Motion by Tasler, second by Duroe to approve the FY2021 Watonwan Watershed Drinking Water Protection Grant (C21-8921) Cost-Share Contract Final Payment for the City of Windom CWF-WWDW-21-17-02 (\$5,000.00).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

GBERBA Cost-Share Contract Approval - FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant Agreement (C21-2483)

Dustin Harrold WBIF-WW-21-17-04 Lakeside 36 Grass Waterway Cost \$7,600.00 C-S \$7,220.00

Dustin Harrold WBIF-WW-21-17-05 Lakeside 36 Water & Sediment Control Basin Cost \$12,400.00 C-S 11,780.00

Motion by Duroe, second by Tasler to approve the GBERBA Cost-Share Contract approval - FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant Agreement (C21-2483) for Harrold WBIF-WW-21-17-04 (\$7,220.00) and WBIF-WW-21-17-05 (\$11,780.00).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

GBERBA Cost-Share Contract Final Payment - FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant Agreement (C21-2483)

Larry Salzwedel WWBIF-WW-21-17-03 Lakeside 8 Waterway (0.25 ac) Diversion (225 ft) Cost \$2,959.30 C-S \$2,515.41

Motion by Tasler, second by Duroe to approve the GBERBA Cost-Share Contract Final Payment - FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant Agreement (C21-2483) for Salzwedel WBIF-WW-21-17-03 (\$2,515.41).

Roll Call Vote: Nerem – Y Duroe - Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

GBERBA MN Ag Water Quality Certification Contract/Payment Approval

Ken Winters/KDW LLC 17-5-29 Worksheet Incentive \$100.00

Motion by Duroe, second by Tasler to approve the GBERBA MN Ag Water Quality Certification Contract/Payment Approval incentive for Winters/KDW LLC 17-5-29 (\$100.00).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

Cottonwood County Fair

Motion by Tasler, second by Nerem to allow the staff to volunteer (on office time) at the fair – August 10 – 13, also approve the purchase of giveaways for the demonstration events (2 per event).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

U of MN Soil Management Summit – Farmer Scholarships

Motion by Tasler, second by Duroe to approve (4) scholarships to the U of MN Soil Management Summit through our office, the cost of the scholarships are \$125/each total \$500.00.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried

MASWCD Outstanding Conservation Cooperator 2022

Motion by Tasler, second by Duroe to approve Ron and Carol Porth as the Cottonwood SWCD Outstanding Conservation Cooperator for 2022.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

Request for Sick Leave Payout

Motion by Duroe, second by Tasler to pay out Dave Bucklin 150 sick leave hours at his present wage of \$38.42.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

Technical Training – Engineering Boot Camp

Motion by Tasler, second by Duroe to approve attendance at Engineering Boot Camp August 21-26 in Morris, MN. Training is free with nights lodging and meals for two staff.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

AUGUST MEETING DATES

SUPERVISOR MEETINGS

August 4 - RCRCA/Area II Meetings – Redwood Falls; August 18 - Des Moines Policy Meeting – Windom; August 19 - GBERBA Executive Meeting – Windom; August 25 - SWCD Board Meeting – Office/WebEx.

SWCD EMPLOYEE MEETINGS

August 9 – Defensive Driving – Windom; August 10 - Des Moines Steering Team Meeting – Windom; August 10 -13 – Cottonwood County Fair – Windom; August 11 – Ag 101 Training – Madison; August 18 - Des Moines Policy Meeting – Windom; August 19 - GBERBA Executive Meeting – Windom; August 22-26 – Engineering Boot Camp - Morris; August 24 – GBERBA Technical Meeting – Windom; August 25 - SWCD Board Meeting – Office/WebEx.

Motion by Duroe, second by Muller to approve the Supervisor and Employee meetings and expenses for the month of August 2022.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler - Y Muller – Y

Opposed: None.

Motion carried.

SENIOR TECHNICIAN – Dave Bucklin – Written Report
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
PROGRAM TECHNICIAN – Breanna Wagner – Written Report
PROGRAM TECHNICIAN – Nathan Harder – Written Report
MN CONSERVATION CORP MEMBER – Position Open
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 10:15 a.m.

Next Meeting will be on THURSDAY, August 25, 2022 at 8:30 a.m. at the District Office (by WebEx).

District Supervisor

District Administrator