

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
August 25, 2022**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on August 25, 2022 (WebEx available). The meeting was called to order by Vice Chairman Cody Duroe at 8:30 a.m.

Members Present in Office or

Media (WebEx): Vice Chairman, Cody Duroe (Office)
Secretary, Clark Lingbeek (Office)
Treasurer, Daryl Tasler (Office)

Others Present:

District Administrator, Kay Gross (Office)
Dave Bucklin, Senior Technician
Kari Clouse, Administrative Program Assistant (Office)
Tom Appel, Cottonwood County Commissioner (Office)

Absent:

Chairman, Jeremy Nerem
PR&I, Tom Muller

CALL TO ORDER and ROLL CALL

Agenda: Motion by Lingbeek, second by Tasler to approve the agenda as presented with additions.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

Minutes: Motion by Duroe, second by Tasler to approve the July 28, 2022 Board Meeting minutes.

Roll Call Vote: Duroe - Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

Financial Report: Motion by Tasler, second by Lingbeek to approve the August Financial Report as presented and submit for audit.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

Accounts Payable: Motion by Tasler, second by Lingbeek to approve and pay August accounts payable totaling \$17,922.73.

Roll Call Vote: Duroe – Y Lingbeek – Tasler - Y

Opposed: None.

Motion carried.

RCRCA: Lingbeek

GBERBA: Lingbeek, Bucklin and Gross

DES MOINES 1W1P: Muller and Gross

Joint Powers Entity and Fiscal/Administration of WBIF

SOUTHWEST PRAIRIE TSA: Muller and Gross

Southwest Prairie TSA Vouchers and Financial Report

Motion by Duroe, second by Tasler to approve the Southwest Prairie July Monthly Financials, August vouchers and August Administrative Report.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

FY2023 BWSR Non-Point Engineering & Enhanced Technical Assistance Grant Agreement

Motion by Duroe, second by Tasler to approve the FY2023 BWSR Non-Point Engineering & Enhanced Technical Assistance Grant Agreement totaling \$370,000 ending December 31, 2025.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

INDEPENDENT CONTRACT AGREEMENT – GREEN GARDEN PLACE LLC

Motion by Tasler, second by Lingbeek to approve the Independent Contract Agreement with Green Garden Place LLC for September 1, 2022 to August 30, 2024 for 1,000 hours per year at \$56.00/hour.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

MASWCD: Lingbeek

NRCS: Karen Boysen – Not in Attendance

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

COTTONWOOD COUNTY LEASE AGREEMENT 2023

Motion by Tasler, second by Duroe to approve the Cottonwood County Lease Agreement for 2023 rent at \$2,095 per month and \$25,140 for the year.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

ADMINISTRATOR REPORT: Kay Gross

FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Approval

Rebekah Simon L2L-FY20-Cottonwood-47 Midway 33 Pollinator Project Cost \$500.00 C-S \$450.00

Motion by Duroe, second by Lingbeek to approve the FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share contract approval for Simon L2L-FY20-Cottonwood-47 (\$450.00).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Final Payment

Joni Barens L2L-FY20-Cottonwood-11 Great Bend 26 Pollinator Project Cost \$293.91 C-S \$264.52

Daphne Easler L2L-FY20-Cottonwood-24 Lakeside 9 Pollinator Project Cost \$683.01 C-S \$450.00

David Bucklin L2L-FY20-Cottonwood-38 Midway 32 Pollinator Project Cost \$518.30 C-S \$450.00

Motion by Duroe, second by Lingbeek to approve the FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share contract final payments for Barens L2L-FY20-Cottonwood-11 (\$264.52), Easler L2L-FY20-Cottonwood-24 (\$450.00) and Bucklin L2L-FY20-Cottonwood-38 (\$450.00).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried

FY2020/2021 BWSR SWCD Programs & Operations Grant (P21-5279) Cost-Share Contract Partial Payment

Judith Olson 21-01 Delton 17 Grass Waterway Cost \$7,908.66 C-S \$5,931.50

Motion by Duroe, second by Lingbeek to approve the FY2020/2021 BWSR SWCD Programs & Operations Grant (P21-5279) Cost-Share Contract partial payment for Olson 21-01 Grass Waterway (\$5,931.50).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried

FY2021 (P21-5279) and FY2022 (P22-5676) BWSR SWCD Programs & Operations Grant Cost-Share Contract Final Payment

Eileen King 22-01 Amboy 6 Grass Waterway – 322 ft. Cost \$1,826.97 C-S \$1,370.23

Motion by Lingbeek, second by Duroe to approve the FY2021 (P21-5279) and FY2022 (P22-5676) BWSR SWCD Programs & Operations Grant Cost-Share Contract Final Payment for King 22-01 Grass Waterway (\$1,370.23).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried

GBERBA Cost-Share Contract Final Payment - FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant Agreement (C21-2483)

JD Tippin WWBIF-WW-21-17-01 Carson 22 Grass Waterway - 3.87 ac 2,358 ft Cost \$51,649.14 C-S \$6,050.00

Motion by Lingbeek, second by Tasler to approve the GBERBA Cost-Share Contract final payment - FY2021 BWSR WBIF-Watonwan Watershed Implementation Grant Agreement (C21-2483) for Tippin WBIF-WW-21-17-01 (\$6,050.00).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried

FY2022 Local Water Management – NRBG Grant (P22-6296) Well Sealing Contract and Payment

Cottonwood County 2022-04 Westbrook 10 Well Decommissioning Cost \$1,800.00 C-S \$525.00

Motion by Duroe, second by Lingbeek to approve the FY2022 Local Water Management – NRBG Grant (P22-6296) Well Sealing Contract and Payment for Cottonwood County 2022-04 Well Sealing (\$525.00).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried

BWSR – STATE OF MN – PROFESSIONAL AND TECHNICAL SERVICES WORK ORDER CONTRACT

Motion by Lingbeek, second by Tasler to approve the BWSR Professional and Technical Work Order Contracts 17-22-W801 (\$2,000), 17-22-W802 (\$2,000) and 17-22-W803 (\$2,000).

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

SEPTEMBER MEETING DATES

SUPERVISOR MEETINGS

September 1 - RCRCA/Area II Meetings – Marshall; September 14 – Southwest Prairie TSA Meeting – Marshall; September 22 - SWCD Board Meeting – Office/WebEx; September 23 - GBERBA Policy Meeting – Windom.

SWCD EMPLOYEE MEETINGS

August 30 - WASCOB Training – Mower County; August 30 - Southwest Prairie TSA Manager’s Meeting – Slayton; September 8 - Wetland Restoration Training – Worthington; September 9 - Adopt-A-Highway Clean-up – Great Bend Township; September 13 - State TSA Manager’s Meeting – WebEx; September 14 - Southwest Prairie TSA Meeting – Marshall; September 14 - Des Moines Steering Team Meeting – Windom; September 13-14 - Land Use Training – St. Cloud; September 13-14 - NRCS Computer Training – Online; September 21 - Windbreak Training – St. James; September 22 - SWCD Board Meeting – Office/WebEx; September 23 - GBERBA Policy Meeting – WebEx; September 24 - Pheasants Forever Banquet – Windom - \$50/person; September 28 - GBERBA Technical Meeting – Windom/WebEx.

Motion by Tasler, second by Duroe to approve the Supervisor and Employee meetings and expenses for the month of September 2022.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

OFFICE FURNITURE

Motion by Tasler, second by Duroe to approve the purchase six chairs at \$548 from Dan’s Office Supply.

Roll Call Vote: Duroe – Y Lingbeek – Y Tasler - Y

Opposed: None.

Motion carried.

SENIOR TECHNICIAN – Dave Bucklin – Written Report
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
PROGRAM TECHNICIAN – Breanna Wagner – Written Report
PROGRAM TECHNICIAN – Nathan Harder – Written Report
MN CONSERVATION CORP MEMBER – Position Open
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

ADJOURNMENT: Meeting adjourned by the Vice Chairman at 10.45 a.m.

Next Meeting will be on THURSDAY, September 22, 2022 at 8:30 a.m. at the District Office (by WebEx).

District Supervisor

District Administrator