

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS  
MINUTES  
October 20, 2022**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on October 20, 2022 (WebEx available). The meeting was called to order by Chairman Jeremy Nerem at 8:35 a.m.

Members Present in Office or  
Media (WebEx):

Chairman, Jeremy Nerem  
Vice Chairman, Cody Duroe (Office)  
Secretary, Clark Lingbeek (Office)  
Treasurer, Daryl Tasler (Office)

Others Present:

District Administrator, Kay Gross (Office)  
Dave Bucklin, Senior Technician (Office)  
Kari Clouse, Administrative Program Assistant (Office)  
Breanna Wagner, Program Technician (Office)  
Nathan Harder, Program Technician (Office)  
Tom Appel, Cottonwood County Commissioner (Office)

Absent:

PR&I, Tom Muller

**CALL TO ORDER and ROLL CALL**

**Agenda:** Motion by Lingbeek, second by Duroe to approve the agenda as presented with additions.

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y

Opposed:      None.

Motion carried.

**Minutes:** Motion by Duroe, second by Lingbeek to approve the September 22, 2022 Board Meeting minutes.

Roll Call Vote: Nerem – Y      Duroe - Y      Lingbeek – Y

Opposed:      None.

Motion carried.

**Financial Report:** Motion by Lingbeek, second by Duroe to approve the October Financial Report as presented and submit for audit.

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y

Opposed:      None.

Motion carried.

**Accounts Payable:** Motion by Duroe, second by Lingbeek to approve and pay October accounts payable totaling \$23,131.06.

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y

Opposed:      None.

Motion carried.

**Resolution Ballot and Signatures**

**RCRCA:** Lingbeek

**GBERBA:** Lingbeek, Bucklin and Gross

**Des Moines 1W1P:** Muller, Tasler and Gross

Motion by Duroe, second by Nerem to approve submission of the Des Moines River Watershed Comprehensive Watershed Management Plan (2023-2032) to the Minnesota Board of Water and Soil Resources (BWSR).

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y

Opposed:      None.

Motion carried.

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**SWCD BOARD MINUTES**  
**October 20, 2022**

Motion by Duroe, second by Lingbeek to approve and authorize appropriate parties to sign the Des Moines River Watershed Partnership Joint Powers Agreement (JPA).

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y

Opposed:      None.

Motion carried.

**Cottonwood/Little Cottonwood 1W1P:** Gross

Orientation Meeting Supervisors and Commissioners will be on November 30. Need to select representative for SWCD. Clark Lingbeek with Cody Duroe as the Alternate.

**Southwest Prairie TSA:** Muller and Gross

**Southwest Prairie TSA Vouchers and Financial Report**

Motion by Duroe, second by Lingbeek to approve the Southwest Prairie September Monthly Financials, October vouchers and October Administrative Report.

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y

Opposed:      None.

Motion carried.

**Area V Meeting:** Lingbeek - Need RSVP by November 10

**MASWCD:** Lingbeek      State Convention Registration and Lodging

**NRCS:** None

**Cottonwood County Commissioner:** Commissioner Tom Appel

Daryl Tasler arrived at 10:00 a.m.

**ADMINISTRATOR REPORT:** Kay Gross

**GBERBA FY2021 BWSR CWF – Watonwan Watershed Drinking Water Protection Grant Agreement (C21-8921) Cost-Share Contract Approval**

City of Mountain Lake 17-04(CWF-WWDW-21) Midway 33 Urban Tree Planting      Cost \$7,000.00 C-S \$5,000.00

Motion by Duroe, second by Lingbeek to approve the GBERBA Cost-Share contract FY21 BWSR CWF – Watonwan Watershed Drinking Water Protection Grant Agreement (C21-8921) for City of Mountain Lake 17-04(CWF-WWDW-21) Urban Tree Planting (\$5,000.00).

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y      Tasler - Y

Opposed:      None.

Motion carried.

**FY2021 BWSR SWCD Programs & Operations Grant (P21-5279) State Cost-Share Contract Final Payment**

Judith Olson      21-01      Delton 17      Grass Waterway – 1350 ft/1.5 ac      Cost \$450.27 C-S \$337.70

Motion by Lingbeek, second Duroe by to approve the FY2021 BWSR SWCD Programs & Operations Grant (P21-5279) State Cost-Share Contract Final Payment for Olson 21-01 (\$337.70).

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y      Tasler – Y

Opposed:      None.

Motion carried.

**CORRECTION FY2021 BWSR SWCD Programs & Operations Grant (P21-5279) Cost-Share Contract Partial Payment (September 2022)**

**FY2021 CWF SWCD District Capacity Services (P-21-2396) Cost-Share Contract Partial Payment**

Mary Ann Meyer 22-02      Germantown 32      Grass Waterway      Cost \$12,645.49 C-S \$9,349.12

FY21 C-S \$1,082.19

FY21 District Capacity \$8,593.38

Motion by Lingbeek, second by Duroe to approve the CORRECTION FY2021 BWSR SWCD Programs & Operations Grant (P21-5279) Cost-Share contract partial payment (September 2022) for Mary Ann Meyer grass waterway totaling \$9,349.12 and FY2021 CWF SWCD District Capacity Services (P21-2396).

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y      Tasler – Y

Opposed:      None.

Motion carried.

**FY2021 CWF SWCD District Capacity Services (P-21-2396) Cost-Share Contract Final Payment**

Mary Ann Meyer 22-02 Germantown 32 Grass Waterway – 2200 ft/2.25 ac Cost \$435.27 C-S \$326.45

Motion by Duroe, second by Lingbeek to approve the FY2021 CWF SWCD District Capacity Services (P-21-2396) Cost-Share Contract Final Payment for Mary Ann Meyer 22-02 grass waterway totaling \$326.45.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler – Y

Opposed: None.

Motion carried.

**FY2020 State Cost-Share Fund (P20-5189) and FY2021 State Cost-Share Fund (P21-5279) Final Payment**

Guy Dammann 20-02 Germantown 23 WASCOB – 1 no. Cost \$8,856.00 C-S \$6,642.00  
Final C-S Distribution FY20 \$4,883.27  
Final C-S Distribution FY21 \$5,369.38

Motion by Lingbeek, second by Duroe to approve the cost-share final payment FY2020 State Cost-Share Fund (P20-5189) and FY2021 State Cost-Share Fund (P21-5279) Final Payment for Guy Dammann 20-02 water and sediment control basin totaling \$6,642.00.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler – Y

Opposed: None.

Motion carried.

**FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share Contract Final Payment**

Marlene Martens L2L-FY20-Cottonwood-32 Heron Lake 33 Pollinator Project Cost \$308.18 C-S \$277.36  
Jim Schmidt L2L-FY20-Cottonwood-45 Westbrook 30 Pollinator Project Cost \$328.24 C-S \$295.42

Motion by Duroe, second by Tasler to approve the FY2020 Lawns to Legumes Demonstration Neighborhood Grant (C20-8893) Cost-Share contract final payments for Martens L2L-FY20-Cottonwood-32 (\$277.36) and Schmidt L2L-FY20-Cottonwood-45 (\$295.42).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler – Y

Opposed: None.

Motion carried

**FY2022 Local Water Management – NRBG Grant (P22-6296) Well Sealing Contract and Payment**

Jonathan Adrian 2022-06 Carson 36 Well Decommissioning (1) Cost \$860.75 C-S \$430.38

Motion by Duroe, second by Lingbeek to approve the FY2022 Local Water Management – NRBG Grant (P22-6296) Well Sealing Contract and Payment for Adrian 2022-06 Well Sealing (\$430.38).

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler – Y

Opposed: None.

Motion carried

**Meeting Date Change**

Motion by Lingbeek, second by Duroe to approve the October Meeting date change to Tuesday, November 22 starting at 8:30 a.m.

Roll Call Vote: Nerem – Y Duroe – Y Lingbeek – Y Tasler – Y

Opposed: None.

Motion carried.

**OCTOBER/NOVEMBER MEETING DATES  
SUPERVISOR MEETINGS**

November 3 - RCRC/ Area II Legislative Briefing – Currie; November 17 – Area V Meeting – Marshall; November 18 - GBERBA Policy Board/Technical Committee Meeting – Mankato/WebEx; November 22 - SWCD Board Meeting – Office/WebEx; November 30 – Soil Health Talk - County.

**SWCD EMPLOYEE MEETINGS**

October 24 – 27 - BWSR Academy – Brainerd; October 28 - Planning Commission – Windom; November 1 - Minnesota River Mankato Watershed WRAPS Meeting; November 2 - MCFO Meeting – Marshall; November 9 - Des Moines Steering Team Meeting – Windom; November 16 - Cost-Share Review – Office; November 17 - Area V Meeting – Marshall; November 18 - GBERBA Policy Board/Technical Com Mtg - Mankato; November 22 - SWCD Board Meeting – Office/WebEx; November 30 - Soil Health Day – County.

Motion by Duroe, second by Nerem to approve the Supervisor and Employee meetings and expenses for the month of October/November 2022.

Roll Call Vote: Nerem – Y      Duroe – Y      Lingbeek – Y      Tasler – Y

Opposed:      None.

Motion carried.

**SENIOR TECHNICIAN – Dave Bucklin – Written Report**  
**FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**  
**PROGRAM TECHNICIAN – Breanna Wagner – Written Report**  
**PROGRAM TECHNICIAN – Nathan Harder – Written Report**  
**AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**  
**AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**  
**MN CONSERVATION CORP MEMBER – Position Open**  
**PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**ADJOURNMENT:** Meeting adjourned by the Vice Chairman at 11:20 a.m.

Next Meeting will be on TUESDAY, November 22, 2022 at 8:30 a.m. at the District Office (by WebEx).

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District Supervisor

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District Administrator