COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS' MEETING
December 16, 2025
Cottonwood SWCD Office – 210 10th Street, Windom, MN

CALL TO ORDER and ROLL CALL
AGENDA – Approval
MINUTES of November 25, 2025 Board Meeting

1. FINANCIAL – Annitra Moody •Financial Report •Accounts Payable • Fourth Quarter Compensation and Expenses
•MN Campaign Finance and Public Disclosure – Re-certification •Year End Payroll and Payables
•Certificate of Deposit Renewal – 12-25-2025 (Old – 182 days)

2. COMMITTEE REPORTS and ACTION ITEMS
RCRCA – **Clark Lingbeek, Becky Buchholz, Kay Gross**
GBERBA – Clark Lingbeek
1W1P DES MOINES – Becky Buchholz, Kay Gross
•Contract with Des Moines Partnership is Continued Until Terminated
1W1P BLUE EARTH – Kay Gross
SOUTHWEST PRAIRIE JPO – Tom Muller
•Southwest Prairie TSA Vouchers, Financial and Administrative Report
•Next Meeting – Tuesday, January 13 Reviews In-Person 9:00 a.m. –– Meeting 10:30 a.m. - Virtual
•All Contracts with TSA are Continued Until Terminated
AREA V – Clark Lingbeek – Next Meeting – Thursday, February 19, 9:30 a.m. Virtual
MASWCD – Clark Lingbeek – Election Options for SWCD ------ Talked with Mona and Offered Help
NRCS – Loren Clark, (Karen Boysen) Acting CST Lead
FSA – Rhonda Crowell, County Executive Director
COMMISSIONER REPORT – Tom Appel
•County Update

3. ADMINISTRATIVE – Kay Gross

•**BWSR Cost-Share Contract Approval – WBIF – FY23-25 Des Moines River Watershed Implementation Grant Agreement (C23-0008)**
David & Beatrice Muller Trust 23-DMRW-COT-042 Dale 17 Grass Waterway – 900 L.F. Cost $2,520.00 C-S $2,142.00

•**BWSR Cost-Share Contract Approval - WBIF FY25-27 – Cottonwood-Middle Minnesota Watershed Implementation Grant Agreement (C25-0341)**
Gary Mattison 25-CWMM-COT-006 Highwater 22 Well Decommissioning Cost $1,600.00 C-S $800.00

•**BWSR Cost-Share Contract Final Payment - WBIF FY25-27 – Cottonwood-Middle Minnesota Watershed Implementation Grant Agreement (C25-0341)**
Joel Wellner 25-CWMM-COT-004 Delton 9 Water & Sediment Control Basin Cost $15,657.99 C-S $11,900.85

•**RCPP (Grant #3&4) – Ranking and Committee Batching-Approval – 12-16-25 - $120,000, $120,000**

Contract 17-3-2 Ranking Points 45	Total Acres 750ac - 3 years	Cover Crop	Total Payment $101,250
Contract 17-3-3 Ranking Points 30	Total Acres 150ac - 3 years	Cover Crop	Total Payment $27,000
Contract 17-3-4 Ranking Points 25	Total Acres 179.25ac – 2 years	Strip-Till-No-Till	Total Payment $12,547.50
Contract 17-3-5 Ranking Points ??	Total Acres ?? – 2-3 years	Strip-Till-No-Till	Total Payment Unknown
Contract 17-3-6 Ranking Points ??	Total Acres ?? – 2-3 years	Strip-Till-No-Till	Total Payment Unknown
Contract 17-3-7 Ranking Points ??	Total Acres ?? – 2-3 years	Strip-Till-No-Till	Total Payment Unknown
Contract 17-3-8 Ranking Points 30	Total Acres 142ac – 3 years	Cover Crop	Total Payment $25,560

•**FY2025 Local Water Management – NRBG Grant (P25-0197) Well Sealing Contract and Payment**
Ron Peters 2025-05 Dale 36 Well Decommissioning Cost $1,600.00 C-S $525.00

•**Update Cottonwood SWCD Conservation Contracts Program Policy – 'State Cost-Share Policy'**

•**BWSR – Soil Health Delivery – Request for Interest - $50,000**

•**Talcot Lake Project** – Approved for Engineering
•**String Lake Project** – On hold for State funding decision – December 30

•**FY26-27 – BWSR Multipurpose Drainage Management – RFP - Cottonwood Bown Judicial Ditch No. 24**

•**Recommendations from Personnel Committee**

-OVER-

- **Resignation – Supervisor Clark Lingbeek** – Effective December 31, 2025

- **Appointment – Supervisor David Bucklin** – Effective January 1, 2026 (Term Ends 12-31-2026)
  - Oath of Office and Committees

- **Meetings**

December	22	Area II/RCRCA – Virtual	Clark
January	5	Area II/RCRCA – Marshall	Supervisor (?)
January	5	MN Rivers WRAPS Meeting – Virtual	Staff
January	6	Commissioner Meeting – Courthouse	Becky
January	7-8	Manager Co-Hort – St. Paul	Kay
January	12	Des Moines WRAPS Meeting – Virtual	Staff
January	13	Southwest Prairie TSA Reviews/Mtg – Office/Virtual	Tom M, Staff
January	14	Des Moines Technical Meeting – Office/Virtual	Staff
January	15	Des Moines Policy Meeting – LEC/Virtual	Tom/Daryl, Staff
January	22	SWCD Board Meeting – Office/Virtual	Supervisors, Staff, Tom A
January	28	GBERBA Technical Committee Meeting – Office/Virtual	Staff
January	30	GBERBA Executive Board Meeting – Office/Virtual	Supervisor (?), Staff, Tom A

4. **SENIOR TECHNICIAN – Becky Buchholz**
5. **PROGRAM TECHNICIAN – Breanna Wagner**
6. **PROGRAM TECHNICIAN – Nathan Harder**
7. **MAWQCP SPECIALIST – Herman Bartsch**
8. **MAWQCP SPECIALIST – Danielle Evers**
9. **MN CONSERVATION CORP – Adriene Matthews**
10. **PLANNING & ZONING TECH – Alex Schultz**
11. **COTTONWOOD COUNTY DRAINAGE INSPECTOR – Dylan Oeltjenbruns**

Next Regular Meeting – Thursday, January 22 at 8:30 a.m. – Cottonwood SWCD Office