COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS' MEETING
January 22, 2026
Cottonwood SWCD Office – 210 10th Street, Windom, MN

CALL TO ORDER and ROLL CALL
AGENDA – Approval
MINUTES of December 16, 2025 Board Meeting
CONSENT AGENDA
1. FINANCIAL – Annitra Moody •Financial Report •Accounts Payable
- •Audit Engagement Letter – Peterson Company LTD & Letter of Responsibility 2025 Audit
- •Check Signers – Delete Clark Lingbeek and Add Dave Bucklin •MN Campaign Finance and Public Disclosure

2. COMMITTEE REPORTS and ACTION ITEMS
RCRCA – **Dave Bucklin, Becky Buchholz, Kay Gross**
GBERBA – Kay Gross, Becky Buchholz, Dave Bucklin
DES MOINES PARTNERSHIP – Becky Buchholz, Kay Gross, Tom Muller/Daryl Tasler
1W1P BLUE EARTH – Kay Gross
SOUTHWEST PRAIRIE JPO – Tom Muller
- •Southwest Prairie TSA Vouchers, Financial and Administrative Report
- •TSA Soil Health Quarterly Reporting
- •Next Meeting – Monday, March 30 - 10:00 a.m. - Marshall

AREA V – Kay Gross – Next Meeting – Thursday, February 19 and Thursday, June 18 (Lac Qui Parle Co)
MASWCD – Becky Buchholz – Legislative Day – March 17 & 18 - Registration and Hotel
NRCS – Loren Clark, Acting CST Lead
FSA – Rhonda Crowell, County Executive Director
COMMISSIONER REPORT – Tom Appel
- •County Update
- •Redetermination of Benefits – CD 38

3. ADMINISTRATIVE – Kay Gross
- •**Job Approval Authority**

Breanna Wagner – Skills Matrix Worksheet –
Residue and Tillage Mgmt – No-Till; Cover Crops; Windbreak/Shelterbelt Establishment and Renovation
Nathan Harder – Skills Matrix Worksheet – Windbreak/Shelterbelt Establishment and Renovation

- •**RCPP (Grant #3&4) – Ranking and Committee Batching-Approval – 1-22-26 - $120,000, $120,000**

Contract 17-2-1 Moving $678.00 local funds to Grant #3 (November)

Contract 17-3-2 Ranking Points 45	Total Acres 575ac - 1 yrs	Cover Crop	Total Payment $25,875
Contract 17-3-3 Ranking Points 30	Total Acres 148 (150)ac - 3 yrs	Cover Crop	Total Payment $26,880
Contract 17-3-5 Ranking Points 60	Total Acres 5,026.22 – 1 yr	Strip-Till-No-Till	Total Payment $175,917.70
Contract 17-3-7 Ranking Points 50	Total Acres 334.21ac – 2 yrs	Strip-Till-No-Till	Total Payment $23,394.70

- •**FY2026 Local Water Management – NRBG Grant (P26-0407) Well Sealing Contract and Payment**

Mark Highby 2026-01 Ann 1 Well Decommissioning Cost $1,464.38 C-S $525.00

- •**Deer Hunters and Ducks Unlimited** – Staff Attendance and Wood Duck Box Giveaway

- •**Soil Health Workshop – Hwy 14 CLASIC** – Financial Coordinator and Giveaways

- •**FY26 BWSR Soil Health Practices Grant Agreement - November and December - $240,000**

- •**FY26 BWSR Buffer Implementation Program Grant Agreement – Buffer Law - $25,000**

- •**State of Minnesota – Professional and Technical Services – Work Order Contract – 17-25-W003**
  January 12, 2026 – January 31, 2029 – Easement 17-02-25-09 - $2,500

- •**Pay Equity Report**
- •**Website – ADA Compliance – Proposals**
- •**PRAP – Performance Review Assistance Program** – Cottonwood SWCD and Cottonwood County

- •**BWSR – Soil Health Delivery – Request for Interest - $50,000**
- •**FY26-27 – BWSR Water Quality and Storage Program Round 2 - Cottonwood Bown Judicial Ditch No. 24**
  Notification of Awards - Late January 2026
- •**Talcot Lake Project** – Approved for Engineering
- •**String Lake Project** – On hold for State funding decision – December 30

-OVER-

- **Meetings**

January	26	MACDE Meeting – Virtual	Kay
January	27	Planning Commission Meeting – BARC	Alex, Annitra
January	27-29	Drainage Conference – Alexandria	Dylan
January	28	GBERBA Technical Committee Meeting – Virtual	Kay, Becky
January	28	Soil Health Mentor Meeting – Marshall	Breanna, Nathan
January	30	GBERBA Policy Board Meeting – Virtual	Dave, Staff
February	3	Nutrient Management Conference – Mankato	Alex, Nathan
February	4	Drainage Redetermination Meeting – Westbrook	Dylan
February	5	Area II/RCRCA Meeting – Redwood Falls	Dave
February	5	Shoreland Training – St. Joseph	Breanna
February	11-12	Manager Co-Hort – St. Paul	Kay
February	13	GBERBA Executive Board Meeting – Office/Virtual	Dave, Staff
February	18	Hwy 14 Lamberton Tour – Research Center	Breanna, Nathan
February	19	Area V MASWCD Meeting – Virtual	Supervisors and Staff
February	19	Des Moines Executive Committee Meeting – Office/V	Tom, Staff
February	25	GBERBA Technical Committee – Virtual/Windom	Staff
February	26	Cottonwood SWCD Board Meeting – Virtual/Office	Supervisors, Staff, Tom A
February	28	MDHA Des Moines Deer Hunters Banquet – Windom	Staff

4. **SENIOR TECHNICIAN – Becky Buchholz**
5. **PROGRAM TECHNICIAN – Breanna Wagner**
6. **PROGRAM TECHNICIAN – Nathan Harder**
7. **MAWQCP SPECIALIST – Herman Bartsch**
8. **MAWQCP SPECIALIST – Danielle Evers**
9. **PLANNING & ZONING TECH – Alex Schultz**
10. **COTTONWOOD COUNTY DRAINAGE INSPECTOR – Dylan Oeltjenbruns**

Next Regular Meeting – Thursday, February 26 at 8:30 a.m. – Cottonwood SWCD Office